

Gokhale Education Society's
Shri Bhausaheb Vartak Arts, Commerce & Science College
&
Sheth Kanji V. Parekh College of Arts & Commerce Junior College
Gokhale Mahavidyalaya Marg, Off Gorai Road, Borivali (West)
Mumbai – 400 091.

NAAC Reaccredited 'B' & ISO-9001-2008 Certified

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ANNUAL QUALITY ASSURANCE REPORT (IQAR)
OF THE IQAC
(2011 – 2012)

Part – 'A'

1. What is the plan of action chalked out by the IQAC in the beginning of the year towards what is the outcome by the end of the year ?

1.1 To organise National Level Conference.

We have organized a National Level Conference on the topic “ Emerging Trends in Banking Industry” on 3rd and 4th Feb. 2012, in which 20 eminent resource persons have delivered the talk and 150 participants from different Colleges, Universities and organizations took part.

1.2 To organise Workshop on Credit Based Semester System.

Department of Political Science has conducted one day Workshop for Revision of Syllabus in the subject of Political Science at FYBA level on the Credit Based Semester Examination Systems and question paper pattern. Teachers of various Colleges took part in the Workshop. This workshop is organized in collaboration with BOS (Political Science), University of Mumbai and our college.

1.3 To arrange remedial coaching in different courses.

Remedial courses for academically weak and failed students were conducted in the month of Sept. – 2011 and Oct.-2011 as well as in the month of January and February -2012 of FYBA/SYBA/TYBA and B.Com Classes.

1.4 To install Biometric System for Staff Members.

College has implemented the Biometric System of attendance for both Teachers and Non-teaching staff member.

1.5 To Computerized Administration Process and Evaluation System.

Partially computerization of office working and examination record work is done. Evaluation of papers is done manually as per the guidelines of University of Mumbai.

Part – ‘B’

1. Activities reflecting the Goals and Objectives of the Institution :

Our College is the premier institutions in Borivali area providing valuable contribution in the field of education. The college provides learner-centric academic and personal enrichment opportunities, efforts are taken to impart knowledge and skills that are relevant to the demands of the changing time.

Students as well as faculty members are motivated to take up research projects which help in creating mindset for inquiry as well as an analytical and scientific temperament.

Our College Results at the University Examination are as under:

Class	Result
T. Y. B. Com	86.01
T. Y. B. A.	71.21
T. Y. BMS	61.22
T. Y. B. Sc. (IT)	55.85
T. Y. B.Com (B& I)	93.75
T. Y. B.Com (A& F)	94.54

- 1.1 Language lab helps students in improving their communicative skills and presentation skills.
- 1.2 Special classes are organized for ‘Slow Learner’ and under UGC Scheme Remedial Courses are organized for weaker students after the results of each semester end examination. Every Anniversary Day of College scholar students are felicitated by the college. Every year college conferred ‘Best student’s Award’ on the students commanding the prize on the basis of academic and extra-curricular activities.
- 1.3 Encouragement is provided in the area of curricular, extra-curricular and sports activities to the students for Inter-collegiate, Inter-university and National level competitions.
- 1.4 To practically impart management and event management skills students are encourage for participating and organizing workshops and conference during the year.
- 1.5 Our College has number of associations to cultivate, develop skills and boast student’s moral to participate at college level activities and outside the collage premises.
- 1.6 Our college is an ISO: 9001-2008 certified institution.
 - Internal Audits were conducted by Mr. N. B. Acharya.
 - Surveillance Audit was conducted by Mr. Poonawala, from EURO VERTIAS, Mumbai.
- 1.7 Our College has a ‘Yoga Centre’, which provides ‘Certificate Course in Yoga’ It is strengthening mental as well as physical health of our students. Students have won prizes at state and National Level competitions in Yoga.

2. New academic programmes initiated (UG and PG) :

NIL

3. Innovations in curricular design and transaction :

Some of the faculty members are members of BOS, University of Mumbai. Some staff members are in the Syllabus Revision Committee

- Principal Dr. Mrs. S. V. Sant was a member of syllabus revision committee for the subject Export Marketing at TYBCom Class.
- Dr. Mrs. A. A. Gadre was a member of Syllabus Revision Committee for Political Science at SYBA and TYBA classes. She is also a member of BOS of Political Science subject and a faculty member for Arts, of University of Mumbai.

- Mr. T. R. Zanke, is a syllabus revision committee member in the subject of geography for TYBA six papers. He is also deputed on the examination Squad for the University of Mumbai.
 - Mrs. Ajeeta Bhatia was a member of Syllabus Revision Committee for the subject Gender and society at TYBA class.
 - College deputed teachers for various workshops, seminars and conferences organised by other institutions.
- 3.1 Department of Geography organizes study tour for the benefit of students. This year also students have visited 'Wangani' near Karjat in the month of August- 2011 along with two teachers and 60 students.
 - 3.2 Department of Political Science : Department has organized along with BOS, University of Mumbai workshop for teachers of University of Mumbai in the month of June,2011 on the Credit based system for FYBA Class in the subject of Political Science.
 - 3.3 NSS : A seven days residential camp was organized between 19th Oct., to 25th Oct., 2011 at Kaman Village of Vasai Taluka, Dist. Thane. The volunteers have conducted socio-economic survey which provided exposure to them in respect of community living with self-reliance as well as awareness about the problems faced by the people in Rural Areas like : A) Drinking Water B) Schooling / Literacy C) Inadequate job opportunity and D) Socio-economic survey of the area.
 - 3.4 Study Tours and Industrial Visits : To make students acquainted with professional field experience, study tours are organized by the college. This year college has organized the following Tours :
 - i) Visit to Coca-Cola, Wada, Dist Thane on 7th Sept., 2011
 - ii) ICICI Prudential Co. Andheri, on 17th Sept., 2011
 - iii) First Source – Vikhroli, on 15th Dec.,2011
 - iv) Life-style, Chandigarh on 9th Feb., 2012
 - v) Indo-Farm Co. Ltd., Chandigarh, on 10th Feb., 2012
 - 3.5 Slide Show : Department of Philosophy and Sociology have organised slide shows on Drug addiction, Dowry and other social evils.

4. Inter-disciplinary programme :

- 4.1 Staff Academy : It is inter-disciplinary programme of the faculty members and Non-teaching staff to interact on various issues related to their own specialization areas and understand from the guest speakers.
- 4.2 Optional subjects offered to the students at SYBA / TYBA and TYBCom classes. At SYBA – Book Keeping and Accountancy, Advertising and Business Communication, at TYBCom class students are given choice for Computer System, Export Marketing and Marketing Research.
- 4.3 For the benefit of the students Brain-Storming sessions and group discussions are arranged related to the Topics.
- 4.4 Inter-disciplinary lectures are delivered by our faculty members and experts from other fields for the benefits of students of Arts and Commerce.
- 4.5 In house faculty exchange programme, in house subject expertise is utilized by the teachers for the benefit of the students and their own development.

5. Examination Reforms implemented :

Relevant University Circulars are implemented while conducting various Examinations on behalf of the University. To have more transparency in evaluation, masking and coding of answer papers were done.

6. Number of candidates qualified : NET / SLET

- NIL

7. Total number of Seminars / Workshops conducted : 10

1. Workshop on ‘Revised Syllabus and Credit Grade and Semester System’
2. Seminar on ‘Anti-Drug Movement’
3. Seminar on ‘Investors protection Rights’
4. Seminar on “ Group Discussion & Personal Interview”
5. Seminar on “ Sharp Market Awareness”

6. Seminar on “Career on IT”
7. Seminar on “.Net Technology and database connectivity”
8. Seminar on “ Role of RBI in Banking”
9. Seminar on “Career Guidance”
10. Seminar on “ Importance of Mutual Fund”

8. Research projects

A) Newly Implemented

NIL

B) Minor Research Projects (Completed)

1. Mr. N. B. Acharya, Department of English has completed Minor Research Project and submitted to UGC, Pune in the month of March- 2011.
2. Mr. R. P. Deshpande, Department of Commerce has completed his Minor Research Project and submitted to University of Mumbai in the month of March 2011.

9. Patents generated, if any :

- Nil

10. New collaborative research programmes :

- Nil

11. Total research grants received from various agencies :

University Grant Commission	: 1,10,000 /- (Minor Research Project)
University of Mumbai	: 15,000 /- (One Minor Research Project)

12. Number of Research Scholars : 2

Faculty Members perusing Research Projects are:

- a) Mr. R. P. Deshpande, Department of Commerce (Doctor of Philosophy)
- b) Mr. N. B. Acharya, Department of English (Doctor of Philosophy)
- c) Mr. P. K. Mishra, Department of Political Science (Doctor of Philosophy)

13. Citation index of faculty members and impact factor :

- Nil

14. Honors / Awards to the faculty :

- 14.1 Mr. N. B. Acharya, Head, Department of English felicitated by Shri Akshadhan Prakashan with G. R. Ranade Prize for 2009-10.
- 14.2 Dr. A. A. Gadre, HOD, Political Science elected as a member of Board of Studies in Political Science and member of Faculty of Arts.
- 14.3 Mr. K. B. Vasa, Assit. Professor Felicitated by Shri Akshardhan Prakashan with “G. R. Ranade” Senior Teacher Awards” for the period of 2010-11.
- 14.2 Felicitation by the College on Foundation Day (4th August)
 - Mr. M. V. Khobragade, Assit. Professor in Economics.
 - Mr. R. P. Bhalerao, Teacher in Commerce in Junior College.
 - Mr. Sayaji S. Sonawane, Junior Clerk

15 Internal resource generated :

- Nil

16 Details of departments getting SAP, COSIST / DST., FIST

- Nil

17 Community services

Foster a sense of social and moral responsibility in our students. We organised number of activities as under :

17.1 Ganpati Immersion :

Student’s volunteers participated in the social project during the period of ganpati immersion, with the help of MHB Police Department of Borivali.

17.2 Blood Donation Camp

Keeping in mind the social cause. NSS unit organized two blood donation camps with the help of Sri Satya Sai Seva Sangathan, Dahisar on 25th August, 2011 and on 30th Sept., 2011 second blood donation camp with Dr. Doshi Foundations in which we have collected 141 bottles of blood and 275 students have taken the advantage of checking the blood group as well as Thalsemia.

17.3 **Kanya Bachav Programme**

It is a burning topic directly related to society which affects sex ratio in the country. The Kanya Bachav Programme was conducted on 24th Sept., 2011 with the help of ‘MAVA Organization’ Lecture and Slide Show were arranged.

17.4 **Paper Bag Making Project**

This is a continuous project, NSS Volunteers prepared paper bags and distributed the bags at Boriali Railway Station (West) to Bhelwala and other persons.

17.5 **Cancer Awareness**

It was undertaken with the help of “All Indian Cancer Society” Dr. Vijay Gokhale conducted the workshop.

17.6 **AIDS Awareness Programme**

The programme was conducted with Slide Shows for the benefit of the students by “Anubhav Mumbai”.

17.7 **Tree Plantation**

Tree plantation was held in the college campus, around 90-95 plants were planted Mr. B. K. Patil of Mahindra and Mahindra inaugurated the function.

17.8 **Poster Painting**

Poster painting competition was held in our college on 4th Oct., 2011 and the topic was given were “Peace & non-violence” and “Aids Awareness”.

17.9 **Campus Development**

Volunteers cleaned out the college premises on 3rd Feb., 2012 as a part of Campus Development Programme.

17.10 **Hepatitis B & C**

It was held with YOVAROSHINI and NSS Unit of our college. Lectures and Slide Show on Hepatitis B & C were conducted in college.

17.11 **Project on Sex Education**

Our college NSS unit arranged workshop on sex education for spreading social awareness among the students for its ill effects.

17.12 Street Play

NSS volunteers conducted street play at many places like Adopted areas, Shivaji Nagar, Gorai Road, Devi Pada and in college campus etc. Our Street Playgroup won the Ist Prize in University of Mumbai.

17.13 University Level Project

Our NSS volunteers also participated in different projects of University such as street play on Anti- Dowry and secured Ist prize . Kanya Bachao Project was attended at University on 18th August, 2011. Street play at Sion on Youth for Governance and won IInd Prize. Dance at Utkarsh and achieved consolation Prize. Celebration of 15th August and 26th January was attended. From 2nd Oct., 2011 non violence week is celebrated.

17.14 7 Days Special Camp

We have organized NSS Seven Days Special Camp as per the University norms at Kaman Ashram School. Taluka Vasai Dist. Thane between 12th Oct., to 18th Oct., 2011. In these camp 103 volunteers and 12 Non-NSS members with two programme officers were present.

18 Number of teachers and officers newly recruited :

<i>Name of the Teachers</i>	<i>Subject</i>
i) Shri C. D. Patil	- Economics
ii) Ms. Mini Rajan	- English
iii) Mr. Sachin Pawar	- Commerce
iv) Mr. Nitin Sawant	- Accountancy
v) Mrs. Sushila Yadav	- Sociology
vi) Mrs. Kalpana Gawade	- Geography/ EVS

19 Teaching - Non-teaching staff ratio :

26: 33

20 Improvements in the library services :

- 20.1 Book - Bank -We have added 20 sets of books to our collection.
- 20.2 Computerized the Issues and Returning of books to students. It saves substantial time for students. We provide computerized searching facility of books by authors, titles,

- and accession number.
- 20.3 Internet searching facility extended to Students and Teaching Staff.
- 20.4 Reprography facility provided to students and teachers.
- 20.5 This year we added 8 E-Journals/ Periodicals.

21 Number of new books / Journals subscribed and their value :

Total 1852 New books, 8 E-Journals and periodicals are added in the Library.

Investment in Library Resources

Stream	Books		Journals / Periodicals	
	No.	Rs. Spent	Nos.	Rs. Spent
B.Com / B. A.	751	325769	43	18288
BMS	112	51960	13	18077
B. Sc. (IT)	221	60898	10	9589
B.Com. (B&I)	259	47167	7	3042
B.Com. (A&F)	156	26582	5	3159
M. Com	223	36073	5	4892
Lion's Book Bank	130	12609	--	--
University Book Bank	--	--	--	--

22 Number of courses for which student assessment of teachers:

Assessment of teachers is carried out for FY, SY and TYBA /B. com Classes. Their feedback / observation were analyzed and discussed with concerned teachers individually if any.

23 Unit cost of Education : Rs.16143 /-

24 Computerization of administration and the process of admissions and Examination Results issue of Certificates :

All Examination work such as paper setting, preparation of results fully computerized. As well as all admission work is also partially computerized.

25 Increase in the infrastructural facilities :

Renovated the ground floor corridor and account section of the office.

26 Technology up gradation :

Requisite Software's has been upgraded, where ever necessary.

27 Computer and Internet access and training to teachers and students :

Computer and Internet access and training is provided to teachers and students in the library, Computer Laboratory and Language Lab. In library one PC kept for the students to fill up the Scholarship/ Freeship Forms for backward class students.

28 Financial aid to students : Rs. 15700 /-

29 Activities and support from the Alumni Association :

Our Ex-students are designated as Coach of our students in various games like Cricket, Kho-Kho and other sport event. They volunteer to share their experiences with the students in their respective field in which they work. They deliver guest lecturers for our students.

30 Activities and support from the Parent-Teacher Association :

Though we do not have a formal parent teacher association, we regularly interact with the parents regarding the attendance. A few parents help the college in arranging industrial visits, study tour, guest lecture, and workshop. College invites the parents of slow learner students and guide the parents regarding extra coaching or remedial coaching for students, teacher guide the parents with student regarding how to solve the question papers, how to study, how to write answer of the questions. etc.

31 Health services :

31.1 Insurance Cover : All Students are covered under group insurance scheme.

31.2 Emergency help : We have a panel of Doctors who render emergency help to our students and staff

31.3 Yoga and Counselling : To maintain and strengthen the mental, and physical health, Yoga classes and counselling activities are organised.

32 Performance in sports activities : Highlights

32.1 Highlights of performance:

❖ Athletics :

- Rahul Kudia secured gold medal at international level for Kumite and Silver medal at state level for Kumite.
- Nikita Dandekar Secure First place at All Maharashtra Karate Championship.

❖ Cricket :

- Sager Goreville secured Third place in All Indian University Tournaments and awarded with L. P. Jai award for Best Cricketer of the year Mumbai under 19 and also awarded by Ramesh Rajde Award for Young Cricketer of the year by University of Mumbai under 19 categories. He also selected for All Indian under 22.
- Our boys won First prize at Cricket Tournaments organized by M. G. College and Saraf College.
- College team got Runner up position at KES College for open Cricket tournament.
- College team secured Runner up position at Siddharth College for Box Cricket tournament.

❖ Yoga :

- Our Girls team secured 4th Place in University of Mumbai and Boys team secured 6th Place.

❖ Carrom :

- Archana Rande secured First Place in Single and Double at Annasaheb Vartak College, Vasai, Thane. Second Place in Singles, Third Place in Doubles and 3rd Mix Double at KES College.
- Swapnil Sagvekar secured Third place in Mix Doubles at KES College.
- Pooja Kocharekar secured Third place in Doubles at KES College.
- Vruddhi Deorukhkar secured First place in Doubles at Annasaheb Vartak College.
- Padmakar Mether and vipul Kharat secured First place at doubles at I.I. P. M. College.

❖ Softball :

- Girls team secured Fourth place in University of Mumbai and Three players were selected for Senior State Level.
- Sharif Dange selected for All India.

❖ **Bset Physic :**

- Bhushan Shinde secured Sixth Place in University of Mumbai.

❖ **Ascending- Decending :**

- Our Girls team secured Second place in University of Mumbai.
- Pravin Khambal and Pooja Kocharekar secured Third place for individual even in University of Mumbai.

32.2 Special prizes to students :

Best Gymkhana Representative	: Swapnil Sagvekar
Best Gymkhana Organizer	: Swapnil Sagvekar
Best Volunteer	: Archana Ranade
Best Sportsman	: Sagar Gorivale
Best Sportswomen	: Pooja Kocharekar

33 Incentives to Outstanding Sportspersons:

- 33.1 Intensive training to talented students having potential to excel at University , State and National Level.
- 33.2 Talented sports person are provided with membership of reputed Sports Clubs.
- 33.3 Felicitates the “ Best Sportsman and Best Sportswoman” of the year.
- 33.4 Appreciation Awards and Sports kits are distributed for University Prize Winners and other Higher Level Competitions to the players.
- 33.5 Financial assistance for those who got selected at the Higher Level Competitions.
- 33.6 Provision of sports quota in admission to various classes for those with meritorious achievements in Sports.

34 Student achievements and awards :

The achievements of our students in cultural and sports activities are appreciated and prizes are awarded in the Annual Prize Distribution Function. The academic prizes are awarded on 4th August every year.

- **APPENDIX – I Academic and Special Prizes.**
- **APPENDIX- II Cultural Prizes.**

35 Activities of the Guidance and Counselling Unit :

In today's world, where everyone is under a lot of stress the importance of Counselling Centre has increased manifold. Our college is one of the few in University of Mumbai to have a counselling Centre for number of years. The main purpose of establishment of this centre is to provide counselling services to our students. Mrs. S. S. Pednekar who is a trained professional counselor and in-charge of the centre. Counselling helps in dealing with the problems of adolescents. The specialty of our centre is that it is done free-of charge and in a confidential manner. Apart from personal counseling, the Centre organizes several activities associated with mental health issues. The centre has arranged the following activities during the year.

- Elocution Competition
- Short Story Writing Competition
- Debate Competition
- Express Your Opinion Competition
- Guest lectures

36 Placement services provided to students :

The Career Development and Placement Cell covered following aspects

- 36.1 Campus interviews conducted by First Source Solution Limited on 15th Dec., 2011.
- 36.2 Campus interviews conducted by WIPRO BPO Division on 10th January, 2012.
- 36.3 Infosys Pvt. Ltd. organised Campus interview at Bharat College of Commerce and Science, Badlapur our 6 students participated and 5 were selected.
- 36.4 Cap-gemini Pvt. Ltd. organised Campus interview at Nirmala College, Kandivali Our college 6 students participated and 2 were selected.
- 36.5 Igate Patni Pvt. Ltd organised Campus interview at Nirmala College, Kandivali. 18 students of our college participated and 2 were selected in campus interview.
- 36.6 WIPRO Limited organised Campus interview at Job Fair NIIT. 4 students of our college participated and 1 was selected in campus interview.
- 36.7 Vacancies at reputed organization associated with varied business activities like life Insurance, Banking, Mutual Funds, Cost Accountants, Company Secretary, BPO and management consultant are displayed.

- 36.8 Reference letters / Character Certificates issued to number of students to recommended for their further studies and also to confirm their profiles already submitted to different organizations.

37 Development Programme for Non-teaching staff :

Non-Teaching staff is motivated to participate in different competitions and proper coaching is provided. They have participated in inter collegiate competition and secured prizes and awards. During 2011-12 Non-teaching staff have secured 1st Prize in Volley Ball Competition at Birla College organized by the Association of Non-Teaching member. Non-teaching staff member are also deputed for the seminar related to administrative work.

38 Any other relevant information the Institution wishes to add :

- 38.1 Our college organized number of Guest Lectures during the academic year 2011-12.
- “ Health Awareness”
 - “Role of Reserve Bank of India”
 - “Cancer Awareness Programme”
 - “Road Safety Challenges”
 - “HIV-AIDS and Suggested Preventive Measure about HIV its effects on Human Body”
 - “ Cyber Attacks”
 - Victory Day Indo-Pak War 1971’
 - “Power Point Presentation Techniques”
 - “Sexual Harassment in College campus”
 - “Importance of Mutual Fund in Portfolio Management”

38.2 Vasundhara Nature Club

The Nature Club provides and instills ideas to love nature. It also develops environmental consciousness in our students who collects varied interesting information regarding nature. This year Nature Club has organized trip along with NSS unit at Wangni near Karjat in the month of August. An Essay writing competition was conducted on the topic “Environment Degradation” Handwritten wall paper “ NIRZARA” was published on the topic “ Flood in Maharashtra.”

38.3 College Women Development Cell

Women Development Cell is concerned with the development related to women. It is very active and deals with various issues concern with women i.e. Education, Health, Employment, Cancer, Atrocities against women and domestic violence etc. A quiz contest was organized on “Women Achievers of India” A guest lecture was organized of senior programme officer of ‘Akshara.’ (NGO Womens for Women)

Part – C

1. To encourage more research activities
2. To organize State / National Level Seminar in the month of Dec./ Jan. 2013
3. To invite guest Speakers for different subjects.
4. To strengthen the services offered by the Career and Placement Centre.
5. To make collaboration with MNC’s and other Academic Institutions.
6. To establish Centre for Extension Work.
7. To organize activities on the occasion of 150th Birth Anniversary of Swami Vivekanand.

(Dr. N. B. Acharya)

**Name & Signature of the
Co-ordinator - IQAC**

(Dr. Mrs. S. V. Sant)

**Name & Signature of the
Chairperson - IQAC**