



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOKHALE EDUCATION SOCIETYS SHRI BHAUSAHEB VARTAK ARTS COMMERCE AND SCIENCE COLLEGE M H B COLONY GORAI ROAD BORIVLI WEST MUMBAI
Name of the head of the Institution	Dr. Mrs. S.V. Sant
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02228673498
Mobile no.	9833408073
Registered Email	sbvartakcollege@gmail.com
Alternate Email	sbvcns@gmail.com
Address	Gokhale Mahavidyala Marg, off Gorai Road, Near M.H.B. Colony, Borivali (West), Mumbai- 400091.
City/Town	Mumbai
State/UT	Maharashtra

Pincode	400091																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Prof. P.K. Mishra																														
Phone no/Alternate Phone no.	02228673498																														
Mobile no.	9594635000																														
Registered Email	pradiptakumarmishra836@yahoo.com																														
Alternate Email	pradiptakumarmishra85@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	https://sbvartakcollege.in/upload/add_media/1625821999_AQAR_2018-19.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	https://sbvartakcollege.in/upload/add_media/1625821707_Academic_calendar_2019_20.docx																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>77.65</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.37</td> <td>2011</td> <td>27-Mar-2011</td> <td>26-Mar-2016</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.60</td> <td>2017</td> <td>12-Sep-2017</td> <td>11-Sep-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	77.65	2004	16-Feb-2004	15-Feb-2009	2	B	2.37	2011	27-Mar-2011	26-Mar-2016	3	B+	2.60	2017	12-Sep-2017	11-Sep-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
				Period From	Period To																										
1	B+	77.65	2004	16-Feb-2004	15-Feb-2009																										
2	B	2.37	2011	27-Mar-2011	26-Mar-2016																										
3	B+	2.60	2017	12-Sep-2017	11-Sep-2022																										
6. Date of Establishment of IQAC			18-Jan-2005																												

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ISO Audit	17-Jan-2020 01	2396
Financial Audit	11-Jun-2020 01	80
IQAC Meetings	07-Jun-2019 01	9
IQAC Meetings	17-Sep-2019 01	9
IQAC Meetings	16-Nov-2019 01	9
IQAC Meetings	04-Mar-2020 01	9
Positive Thinking - Motivational talk by Bramhakumaris	21-Jun-2020 01	47
Workshop on Gender Equality by WDC	28-Aug-2019 01	80
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Promoting Research Attitude among staff members and students, 35 research papers presented by staff members in National and international conferences. 2) Two day National conference on 14th and 15th February 2020. The main theme of Conference was " Higher Education in India : Developing Employability and Entrepreneurship". Total 60 articles were received and published in "Educare" containing ISBN 9789389493115. Along with this 26 papers were also published in peer reviewed refereed and UGC listed, journal no. 40776 (Jan to Mar 2020) named "AJANTA" having Impact Factor 6.399. 3)The learner course " English for Employability" for students was organised in collaboration with Bennett Coleman Co. Ltd (Times of India) from 22nd July, 2019 to 16th October 2019 (96 hours) 30 students participated and the attendees were given participation certificates. 4) Collection of Know Your Students (K.Y.S.) forms of the students and on the basis of K.Y.S., students were scientifically classified into different groups according to their achievement, objective and ambition, which helps for proper mentoring of the students for achievement of their objectives. Students feedback/ Parents feedback/ Employers feedback/ Peer feedback and Alumni feedback were collected and the findings of feedback is used for grading teachers, preparing the developmental plan and initiating remedial measures to overcome the lacuna if any. 5) Introduced best practices to inculcate the spirit of Nationalism, Patriotism / Secularism and respect for constitution and sociopolitical institutions of the nation.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic and Administrative calendar	Meeting of HODs and Chairpersons of various committees was held on 7th June 2019 for finalizing the activities to be conducted in this academic year
Mentoring facility for students	Helped students to overcome their weaknesses and to convert their adversity into opportunity.
Preparation of AQAR	IQAC committee prepared and uploaded AQAR for the previous academic year.
Bridge Course	Bridge course was conducted for Mathematics and Statistics. Total 108 students participated
National Conference	Two day National conference on 14th and 15th February 2020 The main theme of Conference was " Higher Education in India : Developing Employability and Entrepreneurship". Total 60 articles

were received and published in "Educare" having ISBN 9789389493115. Along with this 26 papers were also published in peer reviewed refereed and UGC listed, Journal no. 40776(JanMar 20) named "AJANTA" having Impact Factor 6.399.

ISO Audit

ISO audit was conducted on 17th January 2020.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CDC	08-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

17-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College has a partial Management Information System. College is keeping the record of the academic progress of the students. The admission process, admission schedule and selected students list is always notified on the college website. College collects Know Your Students (K.Y.S) and students feedback partially through offline mode and partially through online process. We are planning to collect the total feedback through online process. All these analysis and information associated with these feedback are stored in the computer for easy and immediate access of the management for formation of policies and programmes of the college. Although college is using different interrelated software for Management Information System, yet all the information is properly stored and

used in the policy making and in the developmental planning of the college. College has the process of online admission as per the requirement of the Government of Maharashtra and the University of Mumbai. All students fill their admission forms online and accordingly the merit list of the students is prepared by the college. The information relating to gender, caste, (on the basis of available reservation), religion (for finding out minority students) and students seeking admission from other Universities of Maharashtra and Students seeking admission from other states are clearly bifurcated and properly sorted for future reference of the college. College is in the process of complete automation and interactive website through which college can inform the students and alumni about the recruitment opportunity, different activities to be undertaken by the college for students participation in different co curricular and extra curricular activities. College has taken it upon itself as its moral responsibility to keep the parents informed about the academic progress and attendance of their children in the college. Till last year it was done manually by sending letters to the parents. We had Parents Teachers Meets, which continued for 8 days and college interacted with 250 parents of the children belonging to FYBA/B.COM, SYBA/B.COM and TYBA/B.COM classes. We are now planning to have online process, so that parents can access the academic progress of their children even from remote location. Accounts of the college are computerized in Tally software. Attendance of the staff is done with Biometric machine.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College has a well-established mechanism for the delivery of academic plans and programmes. All programmes taught by college are affiliated to University of Mumbai. Every year Academic Calendar is prepared by the IQAC. However IQAC is assisted by all the departments in this endeavor. Also in the beginning of the

academic year work load of all the departments is taken into consideration and workload allocation is done. Similarly, Time Table is prepared by the teachers and is approved by the Time Table Committee. Time Table reflects proper allocation of lectures for theory, practicals and tutorials. For the effective delivery of curriculum each faculty member prepares teaching plan for corresponding academic year. Teachers attend workshop when syllabus is revised by the Board of Study, teachers also attend orientation programme and refresher courses conducted by HRDC. To enrich their subject knowledge they regularly visit college library and refer books and journals. Teachers also recommend books for their concerned subjects. Teachers make themselves available to the students after classroom hours for doubt clearing. Different techniques of teaching learning methods are used and ICT is effectively used in delivery of curriculum. Monthly Progress Report is prepared by the faculty members. With the help of class test, assignments and tutorials, regular attendance and progress of the students is monitored. Utmost importance is given to the discipline and character building of students which is an intrinsic part of the mission of college. In order to provide extra understanding, practical knowledge and to develop research aptitude of students; value added courses, surveys, study visits, are conducted. In case of subjects related to computers or practical oriented subjects, more hands on training is provided to the students rather than only theoretical teaching so that they learn skills which will raise their employability in the job market. College has well-furnished study room for students with access to computers, books and journals. Departmental meetings are conducted regularly to keep update of departmental activities and changes required in the syllabus is also discussed and is recommended to the Board of Studies. Result analysis is done periodically after every exam and remedial lectures are conducted for students having poor academic performance. Bridge courses are also conducted for subject like Mathematics. By abiding all the rules and regulation of University, examination is conducted by college. Thus Curriculum is delivered by the faculty members, taking into consideration guidelines provided by University of Mumbai and also taking into consideration the vision and mission of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Yoga	-	21/06/2019	180	To acquaint students with career options in Yoga	To develop Mental and Emotional Competencies of students
English for Employability	-	27/07/2019	60	To develop English language skills for professional purposes	To improve communication skills in English
Certificate course in E-Commerce	Nil	16/01/2019	365	To familiarize students with organizational and managerial foundation of system	To understand concept and technologies used in information management system

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics, Political Science, Sociology	06/06/2019
BCom	Accountancy, Accounting and Finance, Banking and Insurance	06/06/2019
BSc	Information Technology	06/06/2019
MCom	Accountancy	06/06/2019
BMS	Management Studies	06/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	51	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
BSE (1 hour/ 5 days plus 2 days Field visit)	27/01/2020	83
Seminar on "Awareness of Gender Equality in Society"	28/08/2020	77
Importance of Emotional Intelligence in Work Place	13/12/2019	60
Introduction to Artificial Intelligence and Machine learning	17/12/2019	60
Workshop on Skill Development Programme by Speakwell-Skills Academy	07/01/2020	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	Internship	1
BCom	Field Project on - Survey on Women	33

	Empowerment in areas around Borivali, Kandivali, Mira Road, Virar	
BCom	A Survey on Health Care Awareness and Accessibility in Sativali, Palghar	11
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

<p>Feedback Obtained</p> <p>Structured feedback from students is an essential component in the curricular design and development process. Institution has a formal mechanism to obtain feedback from the students and other stakeholders which consist of parents, alumni, peers, employers. The views and opinions that are generated from feedback analysis are used to bring appropriate changes in the functioning of the institution. Feedback is taken from aforesaid stakeholders, that is student's feedback on teachers and course, parent's feedback, peer feedback, employer feedback, alumni feedback, apart from this, appraisal of office work rendered, appraisal of library services are also undertaken. Feedback is collected in free and fair atmosphere and objectives of the feedback are made clear to the students. In case of students feedback on teachers and course, sufficient time is given to them for their critical and objective analysis. Curriculum delivery is documented with the help of feedback analysis of the students. Due importance is given to every criteria of the feedback. Simple statistical tools are used to analyze feedback such as frequency distribution, percentage, mean. On the basis of the feedback analysis the concerned teachers are informed about their lacunas and are guided for taking corrective steps and future improvement under Action Taken Report. The Student Satisfaction Index is taken from final year students and it provides a clear picture about students opinion on different aspects of the functioning of the institution. Feedback from the parents are taken by interacting with them during Parent Teacher Meet to understand their expectation from the institution. Feedback is also taken from alumni for suggestions or improvements in the implementation of curriculum, and extra- curricular activities. Library has pre-designated form to undertake appraisal of library services and the feedback received is analyzed and used for future improvement. From these feedback we are able to understand whether the institution is able to fulfill the need and expectations of stakeholders. Based on the above feedback and suggestions received we take corrective actions to bridge the loopholes. Hence, feedback is the key tool which reinforces continuous improvement in the quality of education.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accounting & Finance	72	350	67
BCom	Banking & Insurance	72	315	63
BSc	Information Technology (I.T.)	72	320	67
MCom	Accountancy	72	300	61
BMS	Marketing & Human Resource	72	322	65
BA	Political Science, Sociology, Economics	120	100	80
BCom	Accountancy	530	875	514

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2288	132	34	1	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
34	34	5	18	2	20

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our Institution, highly-efficient Mentoring system has been introduced, for establishing a better and effective relationship between students and mentors. At the commencement of the Academic Year teachers are assigned as mentors to a batch of students. The mentors continuously guide and counsel students in studies and extra-curricular activities. They also act as guide to the students during their summer and final projects. This is a continuous process till the end of academic career of student. OBJECTIVES OF STUDENT MENTORING SYSTEM • To engage the students in teaching learning process through mentoring. • To ensure regularity and punctuality of students through counseling sessions. • To minimize drop out ratio of students. • To improve the interaction between teachers and students on the campus through mentoring system. • To counsel academically weak students to cope up with studies. Implementation process of the mentoring system: 1. We have KYS forms

i.e. Know Your Student. This form is framed to gather detailed information of learners. Information of Learner's Academic, Curricular activities, hobbies and their talents are gathered. Also their economic background information and other personal details are collected. On the basis of this information the data is analyzed. 2. Learners are classified on the basis of Academic Performance: A) Weak Learners B) Average Learners C) Outstanding Learners 3. All the classified data is passed on to their respective Mentors, to guide the learners. 4. Remedial lectures are conducted for weak learners. Special attention is given to learners having ATKT. 5. Special Lectures are conducted for Average Learners to improve their Performance. 6. Outstanding Learners are motivated to bring excellent results. For this special Guidance Lectures are conducted. 7. Along with Academic Performance the learner is also given guidance and counseling as per their needs and goals they want to achieve. 8. Special attention is given to each and every learner. 9. The Data of each learner is kept confidential. 10. The Mentors evaluate learners performance at certain intervals to observe the changes in the learners performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2420	34	1 : 71

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	18	7	6	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr. S.R. Uchale	Associate Professor	Best Employee Award by G.E. Society, Nashik
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3A00141	SemI	30/09/2019	23/10/2019
BA	3A00142	SemII	16/03/2020	07/04/2020
BA	3A00143	Sem III	30/09/2019	23/10/2019
BA	3A00144	Sem IV	16/03/2020	07/04/2020
BA	3A00145	Sem V	17/10/2019	02/12/2019
BA	3A00146	Sem VI	16/03/2020	07/04/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has taken efforts to improve the performance of learners by framing reforms in Continuous Internal Evaluation (CIE) system at the

institutional level. The reforms are as follows: •University Reforms: The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. As per the guidelines issued by University of Mumbai examinations are conducted. For first year and second year learners semester examinations are conducted at college level as per university guidelines. For final year learners semester examinations are conducted by the University of Mumbai. The question papers of examinations are set and provided through online mode by the university. The evaluation of the answer sheet is done as per the instructions and guidelines given by University of Mumbai.

Final year results are declared by University of Mumbai. •Institutional Reforms: The head of the institution conducts meeting with the Examination Committee to discuss about the conduct of examination and evaluation system. As per the decisions taken in the meeting, the same are conveyed to the teaching faculty. The college follows the following criteria for Internal College Evaluation System: A) Examinations Pattern: Internal and semester end examination are conducted as per university guidelines. B) Conduct of Examination: The exam committee displays important circulars and notices on the notice board for learners. Time Table for examinations is displayed well in advance. C) Class Assessment Test: Class tests are conducted by respective department faculties. D) Practical Examination: Practical examination is conducted as per university exam pattern at department level wherever applicable. E) Assignment and Project Work: Assignments and project work are assigned to learners as a part of internal evaluation. To enhance critical thinking, analytical skill, and collaborative learning skills project work is assigned to learners. F) Group Discussion: Learners are assigned current issues for Group Discussion, which is arranged by respective subject teachers in order to evaluate the students. Students subject knowledge, general awareness, vocabulary skills, social awareness etc. are evaluated through group discussions and marks are given as per participation and performance. It helps to motivate the students and enhance knowledge by sharing thoughts among themselves. G) Evaluation: Model answers and Marking Scheme are prepared by every subject teacher before evaluation at college level examination. H) Results Declaration: Results are declared within the time limit given by University of Mumbai by Result Finalization Committee.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year before the beginning of the Academic Year, IQAC prepares the Academic Calendar for smooth functioning of various activities. It is prepared by Principal, HODs and IQAC committee members. Beginning of the term, last working day of the semester, Examination schedules, Cultural Activities, Sports day and other extracurricular activities are scheduled in the Academic Calendar. Academic Calendar is circulated among the Teaching staff, Non-Teaching Staff and Student Representative for observations and suggestions. After making changes as per the requirement, IQAC gets approval from College Development Committee. Academic Calendar and Administrative Calendar are prepared by respective department for implementation of action plan. Administrative Calendar is prepared by Office Registrar, Head of Accounts Department and The Librarian of the College. The Plan is circulated among the Non-Teaching staff to follow the action plan. The Academic Calendar is displayed on the website and circulated to the HODs for preparing Department Academic Calendar for conducting various activities such as seminars, workshops, Guest lectures, Industrial Visits, Placement, and Internal Examination. It helps faculty members to prepare Teaching Plan, Progress Report, Personal Time Table and Consolidated Time Table. The plan of action is monitored by Principal, HODs and IQAC committee members to take necessary measures.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sbvartakcollege.in/upload/add_media/1625818598_261_PO_CO_2019-20.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00534	MCom	Accountancy	67	63	94.02
2C00456	BCom	Accounting & Finance	66	65	98.48
1S00256	BSc	Information Technology	34	34	100
2C00346	BCom	Banking & Insurance	54	54	100
2M00156	BMS	Marketing, Finance	58	57	98.28
3A00146	BA	Sociology/ Political Science/ Psychology/ Geography/ Economics	78	70	89
2C00146	BCom	Accountancy	385	383	99.48

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://sbvartakcollege.in/upload/add_media/1625817561_271_SSS_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	Gokhale Education Society	100000	100000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	1	6.2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Self Finance Course	9
Business Communication	1
Mathematics	3
Sociology	5
Psychology	1
Political Science	Null
Geography	1
Economics	7
Commerce	3
Accountancy	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	33	Nill	Nill
Attended/Seminars/Workshops	2	32	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Campaign and Thalassaemia and HB Testing (125 units Collected)	NSS Unit of GES Shri Bhausaheb Vartak College, Borivali.	2	272
Voter Awareness Rally.	BMC R-Ward.	2	65
Cloth-Bag Making and Paper- Bag Making.	NSS Unit of GES Shri Bhausaheb Vartak College, Borivali.	2	56
Donation Drive at Navapada	Alumni Association and NSS Unit of GES Shri Bhausaheb Vartak College, Borivali	2	60
Traffic Controlling for Ganpati Immersion.	MHB police station, Borivali.	2	120
Cyber Crime Awareness Programme	NSS Unit of GES Shri Bhausaheb Vartak College,	2	60

	Borivali.		
Krutadnyata Rally	Janjagruti Pratishthan	2	65
Disaster Management	GES Shri Bhausahab Vartak College, Borivali	1	60
Donation Drive for Kolhapur , Sangli and Satara.	NSS Unit of GES Shri Bhausahab Vartak College, Borivali.	2	65
Bhajan Sandhya	Mumbai University	1	21
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
1) Elysium Event	Championship Trophy	DLLE, University of Mumbai	35
2) NRD parade selection	National Republic Day parade selection	University of Mumbai	1
3) 4th All India Inter-University, National Qawwali Competition	2nd Prize	Association of Indian Universities, New Delhi and Indira Gandhi National Tribal University, Amarkantak.	1
4) 52nd Youth Festival (Final Round)	Participation	Department of Students Development, University of Mumbai.	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Adharica Foundation	Cleanliness Campaign	2	55
Swachh Bharat Abhiyan	Khushiyaan Foundation	Beach cleaning activity	2	60
Swachh Bharat Abhiyan	NSS Unit of GES Shri Bhausahab Vartak College, Borivali.	Swachata Abhiyan at Sativali.	2	60

Swachh Bharat Abhiyan	Bisleri International Company	BOTTLE FOR CHANGE	2	50
Medical Camp	Alumni Association and NSS Unit of GES Shri Bhausaheb Vartak College, Borivali.	Medical Camp at Navapada	2	55
AIDS Awareness	BMC Hospital MHB	Human Chain (RRC)	2	75
AIDS Awareness	NSS Unit of GES Shri Bhausaheb Vartak College, Borivali.	Street Play on HIV/ AIDS Awareness	2	15
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
1) English for Employability	F.Y. to T.Y. Students	Bennett Coleman Ltd.	48
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bennett Coleman Ltd.	22/07/2019	English for Employability	35
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6	5.93

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Athenaeum Light	Partially	v5	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35267	3668533	884	184543	36151	3853076
Reference Books	22935	599089	525	241648	23460	840737
e-Books	145	Nil	56	Nil	201	Nil
Journals	68	116384	58	102699	126	219083
CD & Video	Nil	Nil	6	Nil	6	Nil
Weeding (hard & soft)	Nil	Nil	3708	313908	3708	313908
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
------	-----------------	--------------	----------	------------------	------------------	--------	-------------	---------------------------------	--------

Existing	104	2	94	3	0	17	6	20	17
Added	0	0	0	0	0	0	0	0	0
Total	104	2	94	3	0	17	6	20	17

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video : Marketing Meaning	https://youtu.be/R6-AUa_cE2q
Video : Features of marketing	https://youtu.be/cPIFGPx1ZXQ
Video : Function of Marketing	https://youtu.be/YXki4X-LQ0s
Video : Management Meaning features	https://youtu.be/T8Y5WDKdjb8
Video : Function of Management	https://youtu.be/s5sYnzJdqjU
Video : Managerial Skills and competencies	https://youtu.be/5HRK3UPXE0w

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.5	4.26	3	3.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college is providing physical and academic support facilities to the student through Computer Laboratories, Electronic Laboratories and Geography Laboratory. College has 18 classrooms and all classrooms have adequate number of benches to accommodate the students. All classrooms are well ventilated having sufficient natural light, all classrooms have sufficient number of fans and tube lights to make students comfortable. College has a ground for sports activities however, college has arrangement with different sports complex and BMC to use their grounds for sports practice and Annual Sports Day activities. The college has a multi-purpose assembly Hall to organize co-curricular and extra-curricular activities such as dance, drama, singing, elocution, debate etc. It is also used by the Yoga Centre to conduct Certificate Course in Yoga and it, in addition to Gokhale Hall, Shimpoli Road, Borivali (west) is used for conducting Conferences, Seminars, Workshops and Staff Academy programme. College also takes the help of the designate service centre for the repairing, upgradation, servicing and maintenance of the equipments every 6 months. College has a well-equipped library. The objective of a college library is to supplement the instructions imparted in the classroom. It aims to function as an independent teaching agency, encouraging and promoting the use of books in the ways beyond those suggested or required by the classroom. The library has a number of E-books, Encyclopedia, Reference books, Journals and an E-learning centre. It is maintained by a Library Committee along with the library staff. Every year college allocates funds to each department for purchasing books from their respective departmental budget to enrich the collection. The lists for

purchase of books are submitted to the Library Committee and the Committee finally approves these books and order is placed with concerned publishers or books sellers. All new arrivals are properly notified on the library notice board and displayed in the library for the information of staff and students. College has INFLIBNET/ N-List subscription to enrich the E-library centre of the library. College library has subscribed to 58 journals and all the journals are stored by the library through bound volumes, year wise. College has two reading rooms with adequate seating capacity. In the reading room, students can refer to textbooks, reference books and encyclopedia. Students can also refer to journals from Issue Section of the library in the reading room itself. The reading room of the college is kept open between 9:00 a.m. to 7:00 p.m.

https://sbvartakcollege.in/upload/add_media/1625816741_442_2019-20.docx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Government of India	426	3757678
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	01/07/2019	108	Department Of Mathematics and Statistics
Yoga Mandal	21/06/2019	36	Yoga Centre and NSS
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for competitive exams	39	302	Nil	27
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1) K-12 Techno service Pvt Ltd./Orchid International 2) Brand Spy 3) Whirlpool	72	27	--	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	42	B.Com	Commerce	GESs SBVC	M.Com
2019	6	B.A.	Political Science/ Sociology/Economics	University of Mumbai	M.A.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	College Level	370
Annual Social Gathering	College Level	150
Mallkhamb	Intercollegiate Level	34
Chess	Intercollegiate Level	17
Box Cricket	Intercollegiate Level	25
Artistry	Intercollegiate Level	270
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India Inter University	National	Nil	1	-	Mihir Temkar

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Council of the College is constituted as per the Statute of University of Mumbai every year during the month of August / September. University of Mumbai sends its notification to all affiliated Colleges of the University for the formation of Students Council. The Statute has entrusted the responsibility of formation of Students' Council to the Principal of the college who is the ex-officio chairperson of the Students' Council. Principal nominates a senior faculty member as teacher In-charge of the Council who is assisted by teachers In-charge of Gymkhana and NSS. Principal along with the teachers in-charge and other members from Gymkhana and NSS nominates the members of Students Council as per the guidelines issued by the University of Mumbai from time to time. As per last year's circular, Principal was authorised to nominate one member from each Class of the college, one student each from F Y B.Com., S Y B.Com., T Y B.Com. first year M. Com. and second year M.Com. respectively. Principal is also authorised to nominate one member each from NSS, NCC and Sports. The nominated members of the Students' Council elect three executive members i.e. General Secretary, Cultural Secretary and University Representative. The University Representative represents the College in University Students' Council. The Students' Council of the College organized following activities for the personality development of the students. a) College Level Competitions: (5th August to 21st August 2019.) 1) Mehendi 2) Tattoo Making 3) Glass Painting 4) Face Painting 5) Rangoli 6) Hair Style 7) Nail Art 8) Elocution 9) Solo Singing. b) Students' day celebration and Friendship Week Celebration: (1st week of August 2019) c) Intercollegiate and University Level Competitions: "Artistry" an intercollegiate festival on 7th February 2020 where total 270 students from 25 different colleges participated. d) Participated in 52nd Youth festival organised by University of Mumbai in August. where Mr. Mihir Temkar secured 1st prize in singing competition at zonal level. e) Annual Social Gathering: Organised on 2nd and 3rd December 2019. f) Traditional and Refreshment Day: Organised on 5th December 2019. g) Annual Prize Distribution Function Organised on 29th February 2020. Eminent personalities visit the College to guide and inspire students for achieving excellence in different areas of their life. The Students' Council of the college is also entrusted with the responsibility of implementation of plans, policies and programmes of the College particularly, in matters concerning students' interest. Students' Council nominates one member to College Development Committee. The student member of the CDC acts as a bridge between students and the College Management. Students' Council members represent students in different administrative body and statutory committees such as Grievance Committee, Women Development Cell, Learning Forum, College Magazine Committee etc. The members of the students' Council of the college also ensure proper academic discipline in the College and help in the implementation of College academic and administrative calendar. In the academic year 2019-20

Students' Council along with NSS volunteers collected relief materials for the flood affected people of Sangali Kolhapur.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

41

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Distribution of food grains and educational aid to the students at navapada , our adopted village. In the academic year 2019-20 Alumni along with NSS volunteers collected relief materials for the flood affected people of Sangali Kolhapur.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Centralised Management with Decentralised Administration: The institution functions in a fairly decentralised manner, which is reflected in the democratic functioning of the staff and further delegation of authority through various committees. The Management takes a long term view towards starting of new programs, judicious use of infrastructure, industry association during the industrial visits and campus interviews etc. Adopting a proactive approach, the Management ensures the democratic participation of all stakeholders in formulation and implementation of the action plans pertaining to academic and other matters. The policies and plans of the college are periodically reviewed, monitored for both academic and financial aspects through appropriate channels. The institute provides platform for inculcating in leadership qualities in students through various Committees, Associations, Forums and NSS. The institution has introduced quite a good number of innovations in the Teaching Learning Process, use of ICT, evaluation of the students, Research and Extension activities. The outcome is reflected in the success rate of students in the university examinations. Quality improvement strategies include use of ICT in teaching learning, participation of faculty members in conferences, seminars, workshops, student participation in NSS, community initiatives, inter collegiate events and sports. All the decisions taken by the College Development Committee are implemented. The Grievance Committee redresses the grievances promptly of any student, faculty or non teaching staff. The feedback on infrastructure and learning resources obtained from the students is analyzed and its outcome is used to enhance the quality of the overall functioning of the institution. Faculty members are also deputed to attend seminars, conferences and workshops which help them to improve their professional competencies. The performance appraisal system helps the institution to know their weaknesses and outcome of the process is used for enhancing the professional competencies. The Management provides various welfare schemes to faculty members and staff. The budget estimates, income expenditure and balance sheet are prepared as per the norms of the university. IQAC is constituted as per the guidelines of the NAAC and various decisions taken by the IQAC are

implemented by the CDC. The institution has carried out its academic audit and their recommendations are implemented. The process of teaching learning and evaluation are continuously reviewed. 2.The College Development Committee has been constituted as per guidelines of the University of Mumbai. The Committee comprises of representatives from the management, teaching staff, supporting staff, administrative staff, Heads of the Departments, ex students and IQAC Coordinator. It reviews the activities of the college and makes recommendations about infrastructure development and other administrative matters. It also deliberates upon financial matters and the budget. Views of all concerned stakeholders are taken into consideration before arriving at any decision. As per University regulations, the Committee meets four times in an academic year. Before a meeting takes place, concerned representatives collect suggestions and feedback from those whom they represent. Their suggestions and feedback are instrumental in decisions relating to new courses, audits and the scheduling of events to be conducted during the academic year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The procedure, rules and regulations of admission policy (including online admission) and enrollment prescribed by the University and Government from time to time are strictly followed. The Institution follows the schedule provided by the University of Mumbai for the First year admissions. The admission process is highly transparent. The cutoff of various courses along with merit list are displayed on the college website. Admissions are granted on the basis of merit and preferences offered by the students. All the required constitutional and social reservations are observed while granting seats.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Career Guidance Placement Cell of College provide students with career guidance, exposure to Resume Writing, Soft Skill training and employment opportunities. • Companies are invited to conduct interviews, offer internships and hold talks and discussions. • Organizing industrial visits and inviting resource persons from industry: Industrial visits were organized by various departments. Scientists, entrepreneurs and industry experts are frequently invited under various associations by the Institution. • We aim to have more MOUs with NGOs and aim to collaborate with industries so as to pave the way for

	<p>placements of students. • We conduct entrepreneur meet to develop entrepreneur skill among students.</p>
<p>Human Resource Management</p>	<p>1. To promote academic growth of the teachers the college motivates and actively supports their Ph.D. studies, publication of books, articles. They are also provided a platform to present their research to their colleagues. 2. The college follows Open Door Policy for sorting of matters by discussion and consensus 3. Teachers are relived on priority basis for Orientation Courses, Refresher Courses, Short Term Courses, Workshops for academic development and career advancement, and paper Presentations at conferences and Seminars 4. Class IV employees are motivated to improve their educational qualifications and technical skills. They are admitted to the courses offered by the college and teachers guide them regularly. 5. All employees are given loan through cooperative society to meet their financial contingencies. 6. "Staff Academy" is a forum, wherein the teachers are provided the platform to make academic and other presentations. Thrust is given to conduct need based lectures / Seminars / workshops for teaching and non teaching staff.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>1. Teachers were provided training to use Google classroom in addition to other ICT tools including YouTube. 2. We aim to increase the number of books, e-books and periodicals regularly in the library and completely digitize it in the coming years. 3. Lectures by Experts from various fields were conducted in addition to Bridge courses, Short term and Value Added courses. 4. Teachers from other departments were invited to promote interdisciplinary perspectives. 5. Students were guided to make use of e-Resources available in e-learning center of the library. 6. There are computer labs with computer systems with broadband internet connectivity with 2 service providers. 7. INFLIBNET e-journal facility, Other e-journals, and 201 e-books . 8. Library records are computerized with Athenium software. 9. College has WI FI and dedicated broadband internet facility from 02 service providers. 10. 18</p>

	<p>classrooms are equipped with overhead projectors. 11.To showcase the rich collection of reference books in the library, Book exhibitions were organized for teachers and students.</p>
<p>Examination and Evaluation</p>	<p>1. Examination related information such as schedule for filling forms, examination timetable, results etc. is displayed on the college website, digital boards and notice board 2. College ensures that all Examination related rules and regulations of the University are strictly followed 3. College follows ICT enabled reforms introduced by the University such as submission of online examination forms, results, etc. 4. Examination Committee was restructured and necessary infrastructural facilities were made available for the FY and SY examinations which were conducted by the University through online distribution of question papers. 5. Computer laboratories in the college were made available for Onscreen Marking Centralised Assessment of the University. 6. Special efforts were taken to provide writers and medical facilities to Persons with Disability (PWD). 7. Orientation sessions were conducted for new teachers wherein they were guided about the rules and regulations of the examination and details of supervision duty and on screen assessment.</p>
<p>Teaching and Learning</p>	<p>Faculty members prepare a teaching plan at the beginning of every semester. This plan is based on the teaching days available for class instruction. The syllabus covered by each faculty is reviewed by the Head of Department. Finally the Principal reviews the teaching plans. The Institution has 18 classrooms equipped with overhead projectors. Faculty members also use separate laptops, tablets, portable LCDs etc. Field visits and Industrial visits are organized by the various departments. Various workshops on skill enhancement are conducted for Faculty members and students.</p>
<p>Curriculum Development</p>	<p>1. The College being affiliated to University, syllabi are framed by the University BOS. However, college teachers who are members of Syllabus Revision Committee make valuable</p>

suggestions based on their interaction with various stakeholders in the college. 2. Teachers attend curriculum related workshops and make constructive suggestions. 3. The Placement Cell gathers feedback from Companies participating in Campus Recruitment so as to make the University syllabi capable of enhancing students employability. 4. Curricula of Value added Courses and Bridge Courses and certificate courses conducted by various departments are developed by college teachers in consultation with experts from the field.

Research and Development

IQAC and Research cell organized a TWO Day Conference on 14th and 15th February, 2020 in collaboration with Dr. M.S.G. Foundation, Mumbai and MCEAM, Pune. The theme of the conference was " Higher Education in India - Developing Employability and Entrepreneurship." 60 research papers were received and published in journal called "Educare - 2020". •The USP of the conference was the Journal with ISBN 978-93-89493-11-5. College encourages faculty members and students to present research papers in various conferences, seminars, symposia. • Faculty members are also encouraged to undertake Minor Research Projects financed by University of Mumbai. College has formed a Research Committee. • They also attend Faculty Development Programs, Orientation, Refresher and Short term Courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>1. The Principal and management insist that schedules of activities are promptly displayed on the institution website and E Notice Board. 2. The Management is informed of every activity in the college through emails as well as WhatsApp group. 3. The Chairman / Secretary of Gokhale Education Society keeps in touch with the institutional Heads and shares their experiences of visits to different organizations in India and abroad. 4. Time Table for teaching is generated using FET software.</p>
Administration	<p>1. Student data is maintained on a digital platform. 2. Student attendance is monitored through the software like</p>

	<p>Microsoft Excel. 3. Employee data is maintained in digital format 4. Important communications and policy decisions are conveyed to concerned stakeholders through emails, WhatsApp and are displayed on the college website. 5. Customized Software has been installed to maintain records of results and for speedy processing of results. 6. Complete data backup facility is provided for all important data of the college.</p>
Finance and Accounts	<p>1. Tally Accounting software is used for maintaining accounts. 2. Transactions related to University payments, Provident Fund, Income Tax, Professional Tax etc are performed online via NEFT. 3. Online payment of remuneration for lectures conducted on clock hour basis and examination work. 4. Payroll software is used for salary records and transactions.</p>
Student Admission and Support	<p>Notices and information related to college Admission is put on the website The students can avail the facility of E resource, through Computer Centre in Library, whereby they can have the access to past examination question papers, syllabus of all courses, updates of new arrivals of reference books and they are encouraged to recommend a book, E resources.</p>
Examination	<p>1. Timetable of all exams internal or external can be accessed online 2. Results are uploaded on the website 3. Result is prepared using customized software "Microsys". 4. Computerized result analysis to generate reports which help teachers to plan remedial and additional coaching of students to reduce the failures, continuous monitoring of the attendance, performance and progress of the students. 5. The attendance and Result of the various examinations conducted by the University of Mumbai is submitted online to the University of Mumbai. 6. The computer generated Hall tickets are given to the students appearing for College and University examinations.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
------	-----------------	---------------------	-------------	-------------------

		workshop attended for which financial support provided	professional body for which membership fee is provided	
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	23/09/2019	06/10/2019	14
Refresher Course	1	29/05/2019	12/06/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit Society, Medical Check up	Credit Society, Medical Check up	Book Bank Facility, Group Insurance, Blood Group and Thalassemia check up and Health Check up. Financial Assistance to needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1 The Institution conducts regular Internal and External Audits every Year. Internal Audit: Internal Audit is carried out throughout the year. Every three months the internal audit is carried out and at the end of the financial year i.e. in the month of March final Internal Audit is done. External Audit: External Audit is carried out as under 1 External Audit - Joint Director every year 2 External Audit -Accounts General Maharashtra 3 Statutory Audit is also conducted as per requirements of Various Laws.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	Gokhale Education Society
Administrative	Yes	I.S.O., S and A Certification	Yes	I.S.O., S and A Certification

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings are conducted at the departmental level. Parents are involved in the following activities of the College: • Parents Support and extend help to students suffering from various Health issues. The group also helps the parents of such students. • Visit to NSS camp • Support and permission for field visits • Accompanying students to competitions like University Youth festival, University Sports Competitions and Other festival • Parents attend Students Defaulters' Meeting . • Some parents also play an active role as an alumni of the institution

6.5.3 – Development programmes for support staff (at least three)

Various Staff Academy Program Webinar on the topic "Emotional Challenges" on 09th May 2020 by Dr. Mihir Parekh. Webinar on the topic " Technological Challenges" on 12th May, 2020 by Mr. Sachin Dedhia. Webinar on the topic " Spirituality in Education " by Sir Dr. M. S. Gosavi. Covid Awareness Program.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The Institution has conducted Certificate Courses in Yoga and E-commerce. 2. Efforts are being made to strengthen Mentorship by extending it to various extra curricular activities along with departments and committees of the institution. Various committees also conducted mentoring sessions based on the needs of the students. 3. IQAC has been actively involved in conducting various activities for the staff members and students, API as per New Amendments in UGC Act, • Motivational challenges of New generation (e.g. KYS for Students). 4. Orientation Program for all First Year Students • Various bridge, value added courses and Certification Courses for the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Conference	14/02/2020	14/02/2020	15/02/2020	79

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Survey on Women Empowerment in areas around Borivali, Kandivali, Mira Road, Virar	12/12/2019	25/01/2020	5	28
Seminar on Gender Equality.	28/08/2019	28/08/2019	46	31
Essay Writing Competition on 'Role of Women in 21st Century for Nation Building.	31/01/2020	31/01/2020	13	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	Yes	4
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	10	5	13/06/2019	6	Cleanliness campaigns -	Awareness about hygiene issues	57
2019	3	2	13/08/2019	6	Donation Drive	Relief measures for flood affected	129
2019	4	3	07/09/2019	3	Traffic Controlling for Ganapati Immersion	Crowd control and disaster management	122
2019	4	2	06/12/2019	2	Blood Donation and Thalassemia and HB testing. (165 units collected)	Health related issues	67
2020	3	1	25/01/2020	1	Education Awareness programme in slum area of Yoginagar	Literacy awareness	24
2020	2	1	12/12/2019	40	Survey on Women Empowerment in areas around Borivali, Kandivali, Mira Road, Virar	Women and gender issues	33
2019	3	2	24/06/2019	1	Survey on Health Care Awareness	Health awareness	70

					and Accessibility in Sativali, Plaghar, Medical camp at Navapada		
2019	4	1	30/11/2019	2	Street play on AIDS Awareness	Health awareness	17
2019	2	1	26/06/2019	1	No Tobacco Pledge	Health issues	57
2019	4	1	20/07/2020	2	Mahitidoot	Awareness citizen rights	80
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
G.E.Society's Code of Conduct	06/06/2019	The code of conduct has given importance to the behaviour of the staff within and outside the college campus. It aims at creation of a healthy academic atmosphere through participation of students and staff in the academic progress as well as institutional progress through their participation in different curricular, cocurricular and corporate life of the college. It has strictly prohibited use of any immoral practices by the staff members for their personal gain or initiating any conflating environment in the college. It begins with the basic understanding "Vidyarthi Devo Bhav".

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness Campaigns	13/06/2019	13/06/2019	57

Donation Drive	01/08/2019	13/08/2019	129
Disaster Management	03/08/2019	03/08/2019	60
Voters Awareness Rally	12/10/2019	12/10/2019	65
Anniversary Celebration of Swami Vivekanandas Historic Address to Chicago	23/11/2019	23/11/2019	65
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation. 2. Rain water harvesting. 3. College campus is a plastic free zone. Highest number of plastic bottles collected in the months of Oct. and Nov. 2019 to send to Bisleri Company for Bottle for Change Campaign to create awareness about recycling plastic. 4. Cleanliness drive in campus. Swachata Pakhwada Oath 5.E-waste collection 6. LED lights

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices

1. Fostering the spirit of community service in students. Objectives: To sensitize students towards the problems of less privileged sections of society, thereby making them empathic individuals. To encourage the practice of selfless giving so as to make them productive citizens and to provide students the opportunity to contribute to the betterment of society of which they are a part. Need Addressed: With globalization, an event that occurs in one corner of the world affects the entire world. Students have to play their role in bringing about harmony, justice and equality in the society around them and consequently the whole world. Therefore, the need to mould them into instruments of social change. The Practice: Under the aegis of the various associations, a number of activities are taken up, that help in achieving the objectives mentioned above. There are 12 associations functioning in the college. Each association has a student coordinator and assistant coordinator who manage the activities of the association under the guidance of the teachers-in-charge. Most of the activities focus on developing social commitment. These activities range from donation drives for flood or drought affected areas, cleanliness drives, street plays on gender and environmental issues, guest lectures on women empowerment, surveys on status of women, socio-economic survey of the community in the vicinity of the college to disaster management and being information agents. The college has adopted a pada in the Sanjay Gandhi National Park area which provides students the opportunities to contribute towards the educational and economic welfare of the people residing in the pada. Students undertake literacy drives, health awareness campaigns, distribution of food, books and stationery, and distribution of paper bags to encourage and promote environmentally friendly initiatives. Our alumni too actively participate in these initiatives, such as visiting orphanages to spend time with the inmates there and giving them the gift of their time along with toys and books and in the process acting as role models to the current students. All of these activities are organized, conducted and managed by the students themselves under the guidance of teachers. Evidence of success: By participating in these activities, our students have gained significant insight and awareness into the problems and challenges, not just economic and environmental issues but also social biases, gender issues and problems of women, in the local community,

making them more compassionate, empathic individuals and model, responsible citizens. These activities go beyond the classroom and campus, enabling students to acquire not only leadership and organisational skills but also practical lessons in crowd management, disaster management, a strong sense of responsibility, confidence in handling problems and challenges, team work, fund raising but most importantly inculcating the attitude of service mindedness, accountability and compassion towards society. Interaction with the local community has helped both the students and the community in establishing an equitable and safe society giving students a sense of fulfillment and participation in the betterment of society. All of these qualities were evident during the recent pandemic when our students made and distributed masks, made videos on mask making and created posters on staying safe during the pandemic. Some of our alumni took up the challenge of providing relief to those affected by the lockdown by distributing grains and other essentials during the lockdown. They have distributed essentials to about 200 people, demonstrating the organizational and leadership skills and the qualities of empathy and social commitment they had imbibed during their college tenure.

2. LMS for e-learning through Goggle Classroom.

Objectives: To use technology to support classroom teaching so that students are catered to individually. To give flexibility to students in learning and consolidating the content taught in the classroom through Google Classroom. **Need Addressed:** Given the student-teacher ratio in an average classroom, it becomes a challenge for teachers to interact with each student individually, while monitoring their progress. In a subject like Accountancy extensive practice in solving problems is essential. In such a context an online approach addresses these lacunae of a normal classroom set up. **The Practice:** Even before the pandemic and subsequent lockdown made online teaching mandatory, the college had undertaken the first steps into becoming virtual classrooms. The Accounts department and the Commerce department created Google Classroom for the FY, SY and TYBCom. classes. This is the third year of the practice in integration with the normal class routine of the students, giving students an experience of blended learning. The faculty members of the two departments uploaded notes, PPTs, Quiz assignments, relevant YouTube videos on Google Classroom. It helped to flip the regular classroom by posting problems to be discussed in the class the following day. Links to e-books were also posted for extensive reading on the subjects. **Evidence of success:** The practice has benefitted 1440 number of students. It has made teaching learning more student-centric and interaction between teachers and students has increased paving the way for better student-teacher relationship. For students, it has facilitated easy access to teachers and material. In case of any problems or difficulties they would post their queries which would be addressed immediately by the teachers thus reducing errors in conceptual understanding. The You tube videos further consolidated better understanding of concepts. It gave flexibility for students with different learning abilities to revise and learn at their own pace. Extensive practice and revision exercises helped both slow and advanced learners. Identification of learning difficulties through quiz assignments made it possible to undertake remedial measures, thus facilitating additional coaching for slow learners and links to e-books catered to the needs of advanced learners. It was a boon for students who had missed lectures due to sports events or ill health. They could keep abreast of what was taught in class through the notes and PPTs posted on Google Classroom. Better time management and classroom management was possible because of flipped classroom. The problems to be discussed the next day in offline class were posted on Google Classroom which saved time of teachers and students. It ensured better attendance as students came better equipped to discuss the solution to the problems. More problems could be taken up for practice and discussion in the actual classroom. Real time doubt clearing and assessment has ensured better learning outcome which was revealed in better performance at the exams.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://sbvartakcollege.in/upload/add_media/1625816913_721_2019-20.docx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Progress of any society is determined by the status of women in the society. Our college has the distinction of having more than 75 percent girl students and most of them first generation learners. In keeping with our vision of “academic and cultural excellence and empowering students to face the challenges of the real world”, this high number of girl students ensures that the benefit of education percolates to girls, who are usually considered the marginalized section, especially in the lower economic strata of society. The number of girl students in the college has been increasing in the last few years, pointing to the fact that the college has a safe, secure and motivating atmosphere for girls to thrive in, in all aspects - academic, social, psychological, physical and professional. The college strives to fulfill the expectations and trust reposed in the institution by the parents. Efforts are made to safeguard the safety of the girl students through gender sensitization initiatives that inculcate politically correct behavior from their male counterparts. Not just academic and cognitive development activities but our girl students actively participate in physical activities on par with the boys, be it in sports or N.S.S. Many of our girl students have secured awards, accolades in the sports arena at the University, State and National levels. The student coordinator of N.S.S. Ms. Sampriti Debnath was even selected to be part of the Republic Day parade in the capital in January 2020. The W.D.C. and the Counselling Centre ensure their emotional and psychological well-being and in case of any complaint the Grievance Cell assures them of immediate and just redressal. Training imparted in soft skills, personality development and communication skills elevate their confidence that they can compete and hold their own in a male dominated world. The Incubation Cell conducts career-oriented workshops such as Baking, Mehndi, Chocolate Making and Candle Making which enhances their employability value and helps transform them from mere job seekers to job providers. Thus, the girl students of our college thrive in a non-discriminatory atmosphere proving that given an opportunity, girls can succeed, lead and outshine the boys, be it in academics, sports or even business.

Provide the weblink of the institution

https://sbvartakcollege.in/upload/add_media/1625817018_731_2019-20.docx

8.Future Plans of Actions for Next Academic Year

1. Digital Literacy workshops for both students and faculty members. 2. Development of e-learning courses for MOOCs. 3. The college has already organized number of webinars at university and national levels. In the next academic year, the college plans to hold an International webinar on a relevant topic. 4. Introduction of new courses such as Financial Literacy Coaching of students for competitive exams and a Self-defense course for all the girl students of the college.