

Gokhale Education Society's  
Shri Bhausaheb Vartak Arts, Commerce and  
Science College, Borivali (W)

**ONLINE ADMISSION PROCESS**  
**( FIRST YEAR CLASSES – FYBCOM & FYBA )**  
**2021 –22**  
**( PRESENT **IN-HOUSE** STUDENTS )**

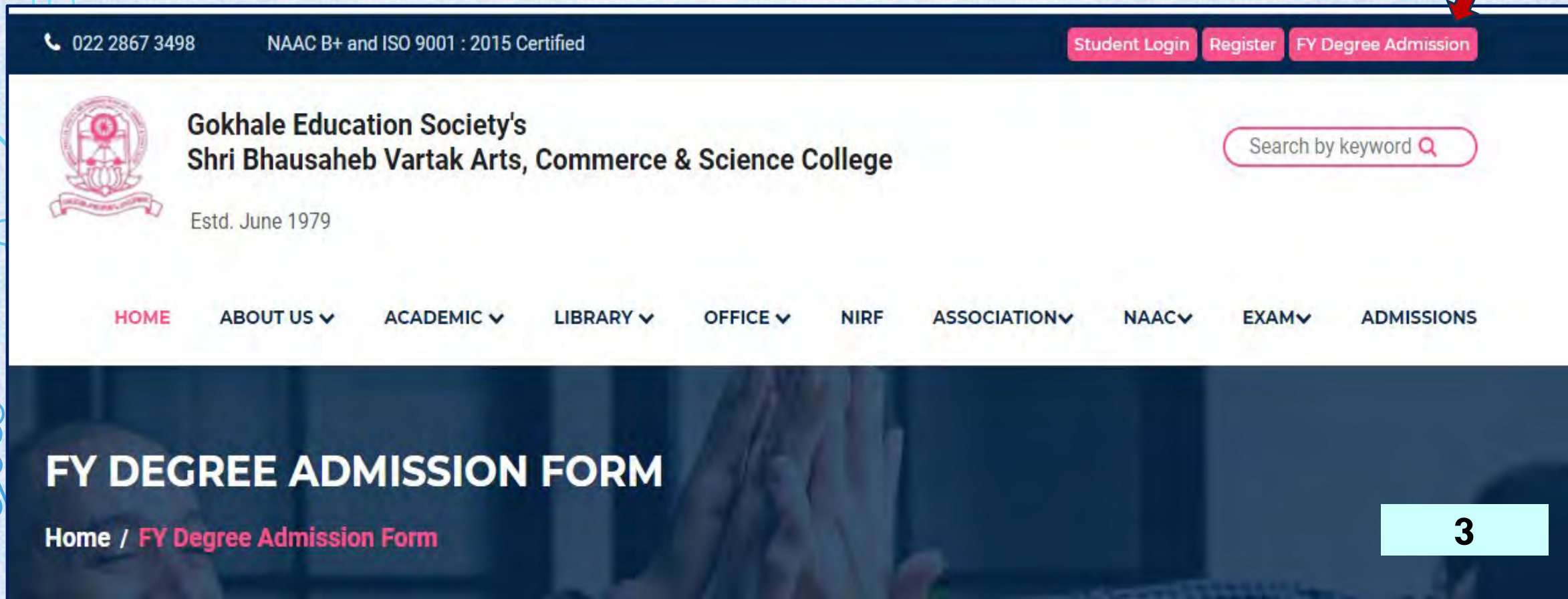


## DOCUMENTS REQUIRED : (SIZE OF EACH DOCUMENT MAX 150 KB)

- ❖ Mumbai University :- Pre Enrolment Form ([mum.digitaluniversity.ac](http://mum.digitaluniversity.ac))
- ❖ Statement of Marks HSC (12<sup>th</sup>)
- ❖ Aadhar Card
- ❖ Passport Size Photo
- ❖ Caste Certificate
- ❖ Signature
- ❖ Declaration/ Undertaking from Students (<https://sbvartakcollege.in>)




- Step 1:- Please visit college website: [www.sbvartakcollege.in](http://www.sbvartakcollege.in)
- Step 2 :- Student has to **apply** for the admission process. Click on “**FY Degree Admission**” button for apply.



022 2867 3498 NAAC B+ and ISO 9001 : 2015 Certified

Student Login Register **FY Degree Admission**

 **Gokhale Education Society's  
Shri Bhausahab Vartak Arts, Commerce & Science College**  
Estd. June 1979

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# FY DEGREE ADMISSION FORM

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**Step 3 :- In house students click on “**Inhouse Student**” button.**

For  
Inhouse  
students  
only



## **ONLINE ADMISSION FORM (ACADEMIC YEAR 2021-22)**

FYBA / FYBCOM / FYBMS / FYBSCIT / FYBBI / FYBAF

**Inhouse Student**

**Outside Student**



**Step 4 :- Student has to click on Inhouse student, fill SYJC (12<sup>th</sup>) Roll number and select class for Academic Year 2021-22.**

**ONLINE ADMISSION FORM  
(ACADEMIC YEAR 2021-22)**  
FYBA / FYBCOM / FYBMS / FYBSCIT / FYBBI / FYBAF

**Inhouse Student** **Outside Student**

College Code \* Jr College Roll No.\* Select Class \*

J3206008 334 SELECT

Submit

SELECT  
FYBA  
FYBCOM

**Step 5:- ‘Personal Details’ screen will be appear and student has to fill the remaining information.  
Click on **submit** button.**

**Personal Details**

Last Name *	First Name *	Middle Name *
W [input type="text"]	LN [input type="text"]	AN [input type="text"]
Father's / Husband's Name *	Mother's Name *	Date Of Birth *
AR [input type="text"]	AKSI [input type="text"]	example:24 aug 1998
Marital Status *	Gender *	Blood Group
SELECT	Female	[input type="text"]
Religion *	Nationality *	Domicile State *
[input type="text"]	[input type="text"]	[input type="text"]
Aadhar Card No. *		
[input type="text"]		
<b>Back</b>		<b>Submit</b>

The details appearing in gray colour box is pre filled. If there is any change contact college authority

The students has to fill in :-

1. Date of Birth ( dd mm yyyy)
2. Marital status
3. Gender
4. Blood group
5. Religion
6. Nationality
7. Domicile State
8. 12 digit Aadhar Card Number



**Step 6 :- Student has to enter their **Address For Correspondence** and **Permanent Address**.  
Click on **submit** button.**

**Address For Correspondence**

<b>Address *</b>	<b>Pincode *</b>	<b>Country *</b>
<input type="text" value="[Redacted]"/>	<input type="text" value="401102"/>	<input type="text" value="India"/>
	<b>State *</b>	<b>District</b>
	<input type="text" value="Maharashtra"/>	<input type="text" value="Palghar"/>
	<b>Taluka</b>	<b>City / Town / Village *</b>
	<input type="text" value="Palghar"/>	<input type="text" value="Saphale"/>

**Permanent Address**

Same as Correspondence Address

<b>Address *</b>	<b>Pincode *</b>	<b>Country *</b>
<input type="text" value="[Redacted]"/>	<input type="text" value="401102"/>	<input type="text" value="India"/>
	<b>State *</b>	<b>District</b>
	<input type="text" value="Maharashtra"/>	<input type="text" value="Palghar"/>
	<b>Taluka</b>	<b>City / Town / Village *</b>
	<input type="text" value="Palghar"/>	<input type="text" value="Saphale"/>

**Step 7 :- Student has to check their **Contact Details** and **Legal reservation Information**.**

**Student has to fill in **Guardian Information**.**

**Click on **submit** button.**

The screenshot shows a web form with the following sections and fields:

- Contact Details:** Mobile No. \* (text input), Email ID \* (text input).
- Legal reservation information section:** Category \* (dropdown menu with "Select Category" and a downward arrow), Caste (text input with "OPEN"), If physically challenged \* (dropdown menu with "SELECT" and a downward arrow).
- Guardian Information Section:** Name of the guardian \* (text input), Mobile No. \* (text input), Occupation of guardian \* (dropdown menu with "SELECT" and a downward arrow), Annual income of the guardian \* (text input with "0"), Relationship of guardian with applicant \* (text input).
- Maths Marks (Compulsory For FYBSCIT):** Maths marks (text input).

At the bottom of the form are two buttons: "Back" (pink) and "Submit" (pink).

**The students has to fill in :-**

- 1. Complete details of guardian (i.e. either uncle/aunty/grand parents/elder brother or sister etc)**
- 2. Click on **submit** after filling this**



**Step 8 :- Student has to select their subjects as per semester in respective classes. ( if applicable )  
(final allotment of subject will be right of the college)  
Click on **submit** button.**

**Subjects (FYBCOM)**

FYBCOM (SEM I/II)	
#	Course Title
1	Foundation Course Paper - I & II
2	Business Communication Paper - I & II
3	Business Economics Paper - I & II
4	Environmental Studies Paper - I & II
5	Mathematical and Statistical Techniques Paper - I & II
6	Accountancy and Financial Management Paper - I & II
7	Commerce Paper - I & II

I Agree to subjects mentioned above.

[Back](#) [Next](#)

**Step 9 :- Student has to upload the document in **jpg, png, gif, bmp, jpeg** format only.**

**Kindly note that **size** of file must be less than **150 Kb** for each document.**

## Attached Documents and Certificate Section

Only file with extensions (jpg, png, gif, bmp, jpeg, JPG, PNG, GIF, BMP, JPEG) are allowed, Size of file must be less than 150 Kb.



**Step 10 :- Student has to upload their respective documents and certificate which is mentioned in given section.  
Click on **submit** button.**

**Attached Documents and Certificate Section**

Only file with extensions (jpg, png, gif, bmp, jpeg, JPG, PNG, GIF, BMP, JPEG) are allowed, Size of file must be less than 150 Kb.

Please keep filename clean don't use special characters like ",.,@ etc in filename

Pre Enrollment *	Marksheet of std 12th *
<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen
Caste Certificate (Compulsory for reserved category)	Jr college Leaving Certificate
<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen
Aadhaar card*	No-Creamy Layer Certificate
<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen
Certificate for physically challenged	Photo (Passport Size 35mm x 45mm)*
<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen
Signature*	Declaration / Undertaking from Students*
<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen
Marks Obtained*	Out of Total Marks*
<input type="text"/>	<input type="text"/>

**Step 11 :- To make fees payment student has to click on “Pay Now” Button.**



Welcome RO [REDACTED] RE

Please click below to pay your fees Rs. 50

Pay Now



## Step 12 :- Student has various payment options.



Students should note that the BillDesk levies service charges along with GST on it.

Please prefer the instruction sheet for details of charges levied under different options. BillDesk changes such charges without any prior intimation.

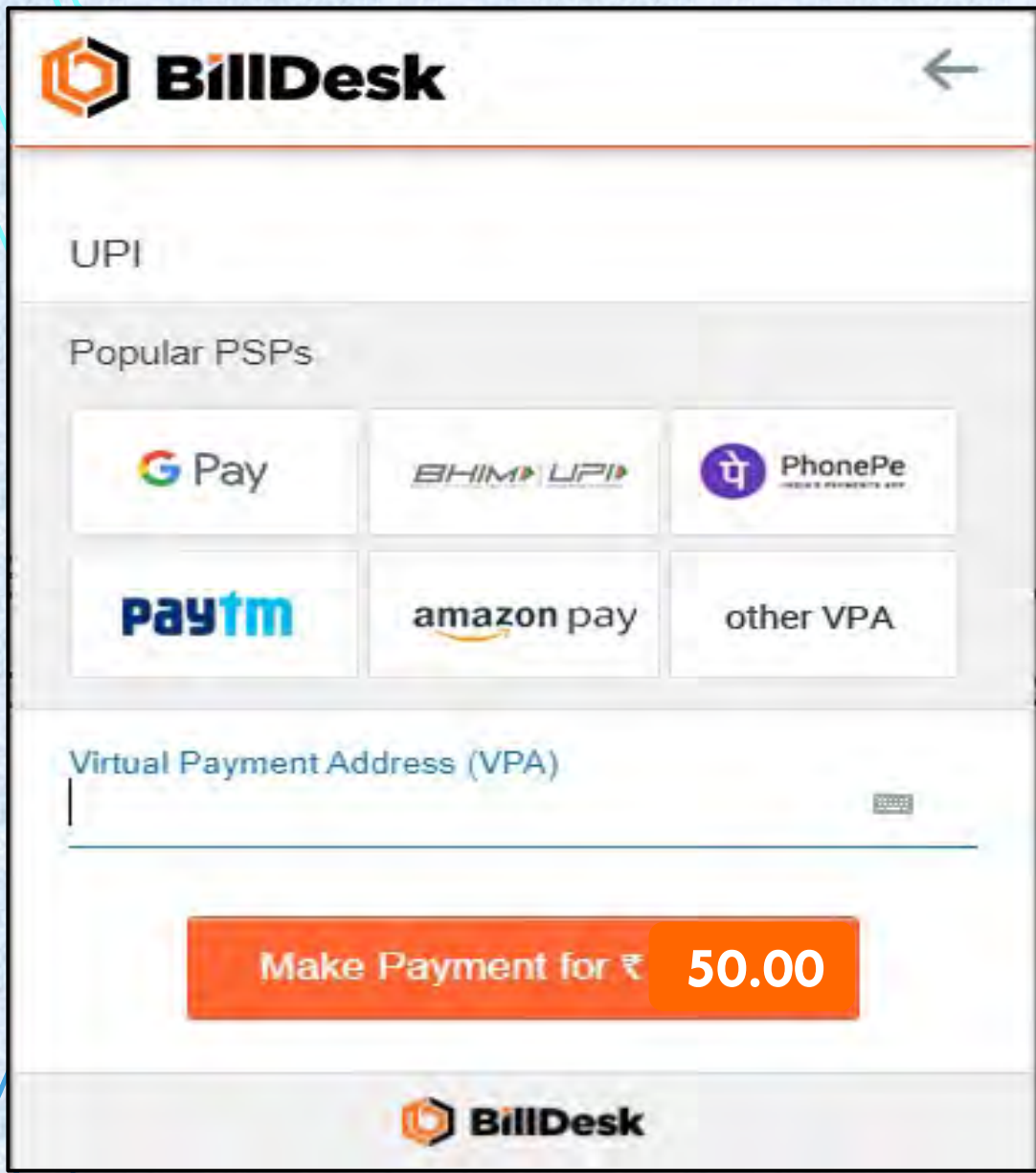
The screenshot shows the BillDesk interface for card payments. At the top left is the BillDesk logo, and at the top right is a back arrow. Below the logo are logos for VISA, Mastercard, AMERICAN EXPRESS, Diners Club, RuPay, and Maestro. There are three input fields: 'Card Number' with a card icon, 'Expiration Date' with 'MM/YY' and 'CVV/ CVC' sub-labels and a lock icon, and 'Card Holder Name'. At the bottom is a large orange button that says 'Make Payment for ₹ 50.00'. The BillDesk logo is at the bottom center.

Credit or Debit Cards

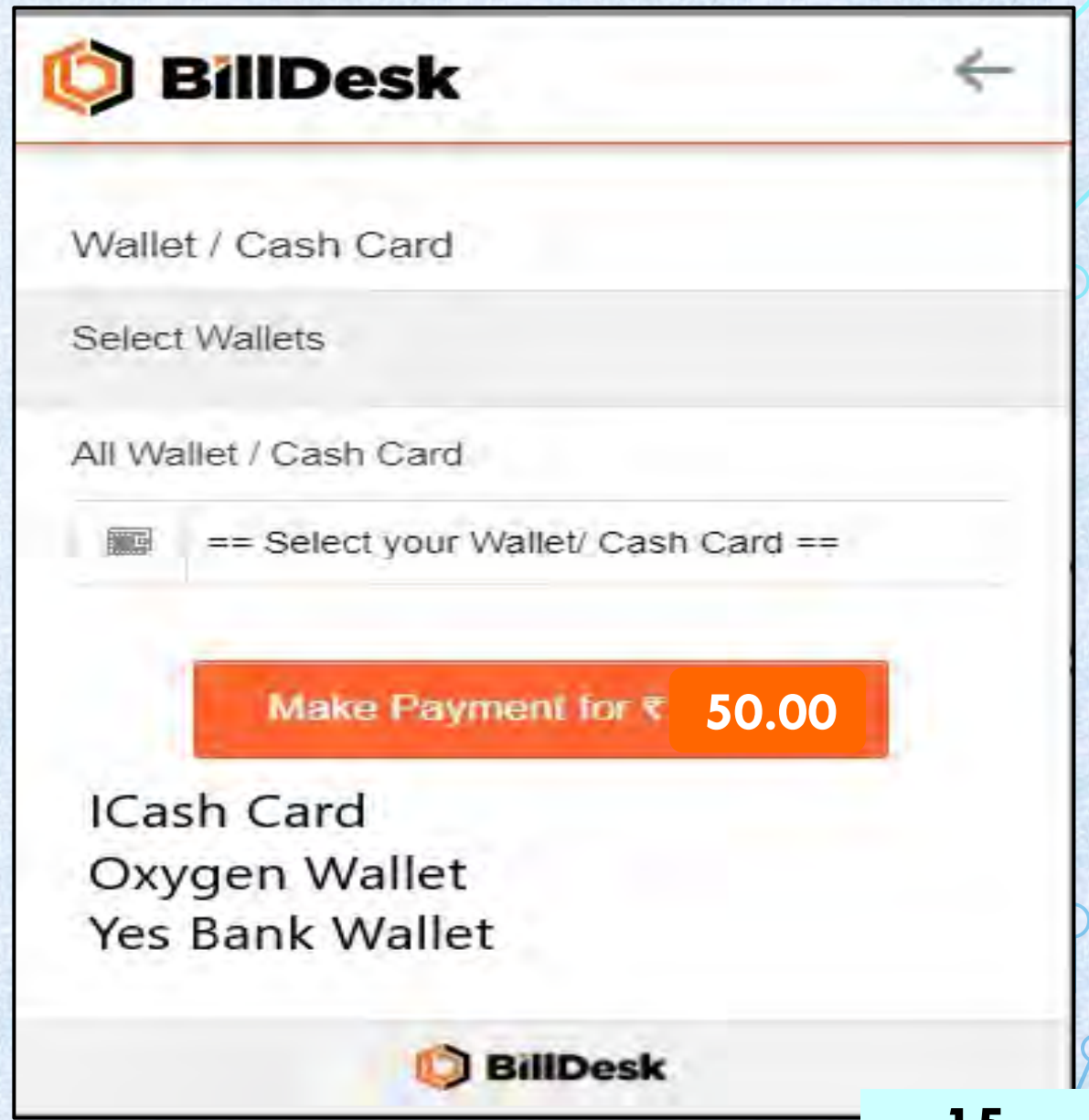
The screenshot shows the BillDesk interface for internet banking. At the top left is the BillDesk logo, and at the top right is a back arrow. Below the logo is the text 'Internet Banking'. Underneath is a section titled 'Popular Banks' containing logos for Kotak, HDFC BANK, ICICI Bank, SBI, and AXIS BANK. Below this is a 'Select Bank:' label and a red instruction: 'Please select your payment option'. There is a dropdown menu with a bank icon and the text '== Select your Bank =='. At the bottom is a large orange button that says 'Make Payment for ₹ 50.00'. The BillDesk logo is at the bottom center.

Internet Banking





UPI



Wallet/Cash Card

**After successful submission of admission form by student, college will verify and accept properly filled application only.**

**Once your application is accepted by college, student will get notification on registered Email Id.**

**Student will receive notification regarding fees payment.  
Please follow below mention steps**



# **IMPORTANT POINTS WHILE PAYING FEES**

- 1. PAYMENT IS TO BE MADE INDEPENDENTLY, ON YOUR OWN, THROUGH ONLINE MODE. PLEASE NOTE THAT PAYMENT LINK SENT TO STUDENT IN THEIR RESPECTIVE EMAIL ID IS VERY UNIQUE AND APPLICABLE TO THAT PARTICULAR STUDENT ONLY.**
- 2. STUDENT HAS TO KEEP PHOTO OR SCREENSHOT OR ANY OTHER PROOF OF PAYMENT, MENTIONING CLEARLY THE UTR NO. OR ANY SERIAL NUMBER OR ANY OTHER REFERENCE NUMBER BY WHICH COLLEGE CAN TRACK YOUR PAYMENT AND ADJUST IT AGAINST YOUR NAME.**
- 3. STUDENT HAS TO PRESERVE THE MAILS WHICH ARE SENT ON THEIR EMAIL ID FOR ALL FUTURE REFERENCE.**



**AFTER SUCCESSFUL SUBMISSION OF DETAILED INFORMATION, STUDENT WILL GET NOTIFICATION REGARDING CONFIRMATION OF ADMISSION ON REGISTERED EMAIL ID.**

**IN CASE OF ANY DIFFICULTY, BE IN TOUCH WITH ANY TEACHER OR ANY OFFICE STAFF YOU KNOW.**

**OR**

**MAIL TO : [sbvcadmission@gmail.com](mailto:sbvcadmission@gmail.com)**

**OR**

**CALL ON [9321799413](tel:9321799413).**



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Admission**



**[www.sbvartakcollege.in](http://www.sbvartakcollege.in)**

