



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

**GOKHALE EDUCATION SOCIETYS SHRI BHAUSAHEB
VARTAK ARTS COMMERCE AND SCIENCE COLLEGE
M H B COLONY GORAI ROAD BORIVLI WEST MUMBAI**

**GOKHALE MAHAVIDYALAYA MARG, NEAR MHB COLONY, BORIVALI
WEST, MUMBAI
400091
www.sbvartakcollege.in**

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Our parent institution, Gokhale Education Society (GES) is one of the oldest and pioneering educational institution in the State of Maharashtra. It was founded in 1918 by the Veteran Social Worker, Late Prin. T. A. Kulkarni, on the third death anniversary of Namdar Gopal Krishna Gokhale. The Society was established with the main objective of developing quality citizens through education and training. The Society has a life membership system. It is managed by dedicated teachers who are life members of the society. Gokhale Education Society has established 147 educational institutions, in urban, rural and Adivasi areas of the State of Maharashtra. The Society caters to the educational needs of 1,25,000 students with the co-operation and inspiring involvement of 3000 Teaching and Non-teaching staff members.

Gokhale Education Society established Shri Bhausaheb Vartak Arts, Commerce and Science College at Borivali (West), Mumbai in June 1979 in order to cater to the educational needs of the people in the North West suburb of Mumbai. It is the first Senior College set up in the suburb of Borivali and Dahisar area, with an aim to impart value based quality education in a disciplined manner. The College largely caters to the needs of underprivileged students in the society. Majority of our students are first generation learners pursuing higher education. The College is permanently affiliated to the University of Mumbai and enlisted under section 2(f) and 12 (b) of UGC Act. The institution constantly endeavours to expand and grow in order to address the needs and challenges of the changing educational scenario.

The College participates in National Institutional Ranking Framework (NIRF) since the academic year 2020-21. College is ISO 9001:2015 certified since June, 2017. Our college has undergone three cycles of accreditation. It has been accredited with Grade B+ in 2004 and reaccredited in 2011 with Grade B and in 2017 with B+. Constant efforts are being made to improve the quality of curricular, co-curricular and extra-curricular activities and mould students into citizens that the society would be proud of.

Vision

“To achieve higher level of academic and cultural excellence and to mould students into responsible citizens with integrity of character and to empower them to face the challenges of globalized world as well as to meet ever changing expectations of all the stakeholders”.

Mission

“We commit ourselves to build a strong group of young people with discipline and character to make our society proud of them and to develop the multifaceted personality of our students”.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Our College is the first college in the Borivali suburb completing 44 years of meaningful existence and the first college with granted status among the colleges in the vicinity. It is a much sought after College owing to its affordable fee structure and eminent faculty.
2. Our College functions as a Lead College in Borivali west zone cluster created by the University of Mumbai. It primarily works as a co-ordinating link between University of Mumbai and member colleges for smooth accomplishment of examination and academic activities. It also focuses on measures to ensure effective implementation of New Education Policy (NEP).
3. Our College has qualified, competent and goal oriented faculty who help to achieve the institutions' vision and mission.
4. The College conducts curricular, co-curricular and extra-curricular activities throughout the year for the holistic development of students.
5. Participatory and democratic management enables smooth functioning of the College, thereby giving academic freedom.
6. The number of female students is more in the college, which reflects that the atmosphere in the college is safe and secure for female students thereby contributing to the education of women.
7. College has MOUs and linkages with industries, service sectors, NGOs and academic institutions for academic development, employment and placement of students.
8. College is located in urban area in the suburb of Borivali that is vibrant and has many opportunities for the growth of the students.
9. We are registering our college as a Vocational Training Institute under Ministry of Skill Development and Entrepreneurship.

Institutional Weakness

1. Teacher-student ratio is low, making it difficult to give students individual attention to help them attain their full potential.
2. College has space constraint that restricts the scope for infrastructural development.
3. Some aided posts for teaching and non-teaching staff are lying vacant due to government policies, which have to be filled on temporary-contractual basis.
4. College has less Ph.D. holders since our young staff members are still pursuing their Ph.D.

Institutional Opportunity

1. College is located in the urban area in the suburb of Borivali, which hosts several industries and service organizations; that increases the opportunities for collaborations and consultancy.
2. College is included in 2(f) and 12(b) of the UGC Act and is entitled to receive different development and research grants, which can help in the process of growth and development of the College.
3. The Incubation Cell of the College has an opportunity to broaden the horizon of students to become entrepreneurs in future.
4. There is scope for increased research as we have young faculty members on the threshold of building their career.

Institutional Challenge

1. To maintain our key position as a centre of learning in Mumbai suburb that is constantly growing with

new non-grant academic institutions. College is required to compete with newer non grant institutions coming up in the vicinity.

2. Majority of our students come from lower socio-economic background and are first generation learners posing a challenge in motivating them to achieve academic excellence.
3. To keep the students focused towards their educational development and towards the vision, mission and objectives of the college and their respective programmes is a challenge in today's times where distractions are easy and common particularly in urban areas.
4. Upgrading of the infrastructural resources due to space constraint.
5. Dealing with the overload of examination and other responsibilities all through the year, as we are functioning as the lead college and a centre for conducting University, Regular and Institute of Open and Distance Learning (IDOL) exams.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Gokhale Education Society's Shri Bhausahab Vartak Arts, Commerce and Science College, Borivali-(W), Mumbai, is affiliated to the University of Mumbai. The institution offers 6 Under Graduate programmes i.e. Bachelor of Arts (B.A.), Bachelor of Commerce (B.Com.), Bachelor of Science in Information Technology (B.Sc.IT), Bachelor of Commerce in Banking and Insurance (B.B.I.), Bachelor of Commerce in Accounting and Finance (B.A.F.) and Bachelor in Management Studies (B.M.S.) and one Post Graduate programme i.e. Masters of Commerce (M.Com. in Accountancy). The institution also offers 4 certificate courses i.e. Certificate Course in E-commerce, English for Employability, Yoga and Basics of Accounting. The institution also conducted value added course in Ethical Hacking and IT Security.

The Internal Quality Assurance Cell prepares its Academic Calendar by taking into consideration University Circular of Arrangement of terms. For effective curriculum delivery, college has a planned mechanism, which looks into varied aspect related to curriculum delivery.

The timetable is prepared by the Timetable Committee in accordance with the work allocation of the faculty members. Lectures are allocated to the teachers as per the timetable and the teaching plan is prepared by all the faculty members as per the syllabus and lecture allocation. Department meetings are conducted at regular intervals to check out the implementation of curricular, co-curricular and extra-curricular activities.

Faculty members are involved in question paper setting, assessments, evaluation and moderation. Few teachers are members of Board of Studies, Syllabus Revision Committee, Local Inquiry Committee, Selection Committee etc. Faculty members are motivated to attend Syllabus Revision Workshops, Seminars and Conferences.

Cross-cutting issues such as human values, professional ethics, gender sensitization and environment sustainability are a part of various courses taught in the college. In addition to this, students are also sensitized towards these issues through various co-curricular and extra-curricular activities conducted by the departments, associations and various statutory bodies.

The College effectively implements feedback systems by collecting the feedbacks from the corresponding stakeholders, particularly students' feedback on teachers and course, which is then analysed by Feedback Committee and accordingly the report, is submitted to the Principal and action taken report is prepared and

conveyed to the faculty members.

Teaching-learning and Evaluation

The admission process follows guidelines set by the University of Mumbai and the Government of Maharashtra, with an average enrolment percentage of 90.83% over the past five years. The college adheres to reservation policies for students from reserved categories as per Government of Maharashtra and University of Mumbai directives. To maintain student-teacher ratio, the management appoints full-time teachers on both regular and temporary basis, resulting in an average student-teacher ratio of 61:1.

The faculty employs various student-centric teaching methods to enhance learning experiences. These include Lecture Method, Interactive Method, Project-based Learning, Computer Learning, Experiential Learning, Power Point Presentation and Audio-Visual Techniques. Experiential learning involves activities like Project Work, Industrial Visits, Field Visits, Internships, Guest Lectures, Seminars, Workshops and Conferences to provide hands-on experience. Participative learning encourages practical activities like Role Play, Debates and Poster Making to grasp concepts and foster collaborative problem-solving. Problem-solving methodology employs activities such as Group Discussions and Case Studies to enable students to identify and address existing problems effectively.

The College has a qualified and experienced teaching faculty. Average percentage of full time teachers against sanctioned posts for the last five years is 78%. The college conducts all University and College level examinations in accordance with guidelines provided by the University of Mumbai. Paper setting, examination schedules and evaluation for first and second-year classes are managed at the college level, while final year processes are overseen at the University level. Students have the avenue to approach the College Exam Committee for any exam-related grievances.

The Programme Outcomes (POs) and Course Outcomes (COs) are learner-centric, serving as a framework for both curricular and co-curricular activities undertaken by the teachers. The faculty exerts considerable efforts towards achieving these outcomes for positive learning results. The college evaluates learning outcomes based on students' performance in University and College-level examinations. Average passing percentage of final year students over the last five years is 84.51%. Student Satisfaction Survey is conducted using the prescribed format provided by the NAAC.

Research, Innovations and Extension

In order to achieve a higher level of academics and cultural excellence, our college promotes research and transfer of knowledge. The College has a very research conducive environment. Our college promotes research amongst students and faculty. Every year the college conducts National /International conferences in order to inculcate research aptitude. Seminars on varied topics are regularly held by various departments. In the last five years one hundred and thirty-four research papers and articles have been presented/ published in various journals and proceedings. Triveni-Magazine and 'The Quest' Journal are published by college and these act as a platform for students and faculty members to publish their research papers and articles.

Our College through its various departments and associations conducted a number of extension activities in the last 5 years. The extension activities are majorly conducted by NSS & DLLE.

Some of the major activities conducted by NSS are Pulse Polio Campaign, Tree Plantation, Blood Donation Camp, National Unity Day Celebration, Swachh Bharat Abhiyan, Vyasana Mukti Rally, Street Play on various social issues, Police Mitra in Ganpati Immersion & DLLE conducted Beach Cleanliness Drive, Celebration of Christmas in slum area etc. Every year, residential camps of NSS are conducted by the college in nearby villages thereby the volunteers have reached out to the backward masses. With the view to develop durable community assets like roads, soak pits etc., the residential camps are conducted in adopted villages.

Above mentioned extension activities have enabled the institution to sensitize students towards social issues as well as to reach the nearby communities. As the students get exposure outside the college campus with diversified social groups, they develop confidence, tolerance, group behaviour and develop a sense of civic responsibilities thus emerging as leaders in the society. Besides, this rural community becomes aware about the health, education, cleanliness and other social issues through medical camps, cleanliness drives, street play, tree plantation etc. conducted by our college.

Our College has MoU with Bennett Coleman and Company Ltd. where the 'Times Group' organises English Speaking Course – English for Employability for college students.

Infrastructure and Learning Resources

The College provides necessary infrastructure provisions to ensure that the teaching-learning process is maintained in a proper manner. For optimum utilization of infrastructure, it is used in two shifts. The college facilitates physical and academic support to students through facilities such as ICT enabled Classrooms, well-equipped Laboratories, Library with E-learning center, Playground, Canteen, Washrooms, Elevator, Gymkhana etc. An ICT equipped Assembly Hall is utilized to conduct seminars, workshops, conferences and programs. The college encourages holistic development of students by organizing co-curricular and extracurricular activities through various associations like 'Students' Council, National Service Scheme (NSS), Department of Life-long Learning & Extension (DLLE), Gymkhana, Career Guidance Cell, Career Katta, Yoga Centre, Women Development Cell, Incubation Cell, Entrepreneur and Innovation Cell, Vangmaya Sabha etc. The gymkhana and playground has exercise and sporting equipment. The Yoga Centre of the college conducts a certificate course in Yoga in the Assembly Hall.

The college has spent Rs. 162.01991 lakhs on maintenance of physical and academic facility Rs. 63.15084 lakhs on development of infrastructure during the last 5 years.

The college library is partially automated with Athenaem Light v5.0 integrated library management system. A computerized searching and issuing facility is also available in the library to save time for students and teachers. The college library is fully developed with E-books, Encyclopedias, Reference books and Journals. It includes Encyclopedias, Sanskrit Kosha, Dictionaries, Competitive Exam Books, Textbooks, Magazines, Marathi, Hindi, English Literature books, Subject-wise reference books, self-motivational books, etc. The college has INFLIBNET/ N-List subscription to enrich the E-library. The E-learning Centre of the library has a client server facility where students can access e-journals, e-books, watch academic videos, read competitive exam material, complete assignment/ project work etc.

The College keeps updating its plan for Wi-Fi facility and IT enabled services for all the stakeholders from time to time. College office, Account section, Examination section, Library, Laboratories, Staff rooms are equipped

with computers and printers. The college has been enhancing its network infrastructure to accommodate increased bandwidth demands for seamless communication. College has an internet connection of JEEBR LEASE LINE Service. College campus is under CCTV surveillance.

Student Support and Progression

Every year, College publishes prospectus and uploads it on the college website. On an average 14% students avail of scholarships and other financial assistance from the State and Central governments. College supports the economically weaker students through Earn and Learn scheme. The college encourages and develops entrepreneurial skills among the students through various capacity development, career-oriented courses and skill development programs. In the last five years on an average 66 students have taken benefit of it. The College conducts guest lectures regularly for competitive examinations through Career Guidance and Placement Cell. In the last five years, 6 students have cleared the competitive examinations. Placement Committee has invited companies and arranged campus placement for students. In last five years, 140 students have been placed in various companies. The student success rate of the institution has been increasing every year. Students' progression in last five years for higher education is 517 students.

The College has provided all sports and games facilities to the students and conducted University Level Sports and Games competitions. 53 students bagged Awards/Medals for their outstanding performance in sport/cultural activities in the last five years. The College organized various intercollegiate, university level sports activities such as Box Cricket, Mallakhamb, Chess etc. and Artistry, a cultural event organised by Student's Council. College provided financial support to students for participation in sports and cultural events. The students are made aware of discipline, rules and regulations to be observed. Grievance Redressal Cell and Anti-Ragging Committee are constituted as per State Government and University directives.

The Alumni Association of the institution comprises of number of Academicians, Actors, News Reporters, Advocates, Bank Officers and Industrialists as its members. Along with its regular activities, the NSS unit conducts special camps for Tree Plantation, Cleanliness Drive, Water Conservation, Blood Donation, Digging of Lavatory Tanks, Congress Grass Eradication, and Rehabilitation Campaign for Addicts, etc. Students received prizes in Debate and Elocution competitions organised at regional level. Students actively participated in Seminars, Conferences, Workshops and Guest lectures etc.

Governance, Leadership and Management

The governance, leadership and management are done in light of the vision and mission of the college and are reflected through its plans, policies and decisions. They are visible in participative management and decentralized manner. The decisions are taken in consultation with the Governing Body, College Development Committee (CDC) and the stakeholders. As per the strategic and perspective plan, the functioning of the institutional bodies is effective and efficient. The Governing Body, IQAC, CDC, Statutory Committees and Associations work for the development of the college. Information and Communication Technology (ICT) is partially applied in functional areas of administration such as – Office work, Finance and Accounts, Examination, Library and Student support services.

The institution provides the welfare measures to members in the forms of emergency loans through Co-operative Credit Society, Periodical Health Checkup Camps, Felicitation of staff members through Staff Academy, Felicitation of Senior most Teaching and Non-Teaching staff member in Anniversary Day Function

of the college i.e. 4th August every year. The college implements the system of Annual Performance Appraisal Report (APAR) for faculty members. The promotions are done as per the standard code of promotion and policies. The college encourages the faculty members to upgrade their qualification and participate in Orientation Programme, Refresher Course, FDP, STC, Seminars and Conferences. The non-teaching staff members are also encouraged to upgrade their qualification.

The college utilizes and mobilizes its resources for nurturing a learning environment. The faculty and staff members are motivated to utilize the resources for the holistic development of the students and themselves. The budget is prepared and expenses are incurred accordingly. All incurred expenses are audited by the Auditor/CA.

The IQAC conducts the activities by preparing academic calendar as per the guidelines issued by the University, Government and the G. E. Society. It co-ordinates the departments, committees and associations for execution of plans to ensure quality assurance, sustenance and improvements in the activities. It monitors all the activities regularly through meetings and Action Taken Reports and also revises the processes and systems. It also takes review of teaching– learning process, research and publication activities periodically.

Institutional Values and Best Practices

Gender sensitization programmes such as Seminar on Awareness on Sexual Harassment at the Workplace, Seminar on Gender Equality and Survey on Status of Women have been conducted and safety measures such as CCTV cameras and segregated Common room for girls are provided by the institution for gender equity.

The college has established a waste management system that ensures safe disposal of all waste generated in the campus. Dry and Wet waste segregation and Compost bin and bins for e-waste are in place for waste disposal.

The college has taken measures such as rain water harvesting and recycling of water for water conservation. Tree plantation drives in the adopted pada, ban on use of plastic bags within the campus, composting and Green Audits are some methods undertaken for achieving environmental sustainability.

An attitude of tolerance and harmony prevails in the campus. Programmes towards promoting linguistic, communal, socio-economic and regional inclusiveness are conducted on a regular basis by all departments and associations of the college. Ramps and disabled friendly washrooms make the college disabled inclusive.

Sensitization of students towards constitutional obligations aligns with our vision of ‘moulding students into responsible citizens’. This is achieved through a number of activities conducted by the various departments and associations of the college. Constitutional rights, duties and values are developed through the programmes conducted by the NSS, DLLE, the Vivekananda Kendra and other associations of the college.

The two best practices identified are:

1. Fostering of community service among students. This is a means to encourage and motivate students to participate in practical field work and to give back to the society that they are a part of.
2. Organising conferences and seminars on contemporary issues for the last many years, which is an attempt to build a research culture among staff members and to encourage them to be updated in their field of study.

Catering to the lower socio-economic group of students is a distinctive feature of our college. Giving students the facility to pay fees in installment, Earn and Learn Scheme are means to cater to the weaker socio-economic section of our students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOKHALE EDUCATION SOCIETYS SHRI BHAUSAHEB VARTAK ARTS COMMERCE AND SCIENCE COLLEGE M H B COLONY GORAI ROAD BORIVLI WEST MUMBAI
Address	Gokhale Mahavidyalaya Marg, Near MHB Colony, Borivali West, Mumbai
City	Borivali
State	Maharashtra
Pin	400091
Website	www.sbvartakcollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sandipan Bhagwat Karande	022-28673498	9833408073	022-28670495	sbvartakcollege@gmail.com
IQAC / CIQA coordinator	Sushila Yadav	022-2228670495	9819110289	022-28670495	sushila_yadav@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	28-06-2010	View Document		
12B of UGC	28-06-2010	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Gokhale Mahavidyalaya Marg, Near MHB Colony, Borivali West, Mumbai	Semi-urban	0.714917	2449.84

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	1440	1210
UG	BCom,Commerce	36	HSC	English	180	174
UG	BCom,Commerce	36	HSC	English	180	148
UG	BCom,Commerce	36	HSC	English	360	280
UG	BA,Arts	36	HSC	English	360	239
UG	BSc,Science	36	HSC	English	180	160
PG	MCom,Commerce	24	BCOM	English	120	96

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				1				22			
Recruited	1	0	0	1	1	0	0	1	11	4	0	15
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				23			
Recruited	0	0	0	0	0	0	0	0	2	20	0	22
Yet to Recruit	0				0				1			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				35
Recruited	13	3	0	16
Yet to Recruit				19
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	5	2	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				24
Recruited	13	4	0	17
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				23
Recruited	2	20	0	22
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	1	1	0	4
M.Phil.	1	0	0	0	0	0	1	1	0	3
PG	0	0	0	0	0	0	13	4	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	20	0	22
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	5	6	0	11	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	949	0	0	0	949
	Female	1262	0	0	0	1262
	Others	0	0	0	0	0
PG	Male	42	0	0	0	42
	Female	54	0	0	0	54
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	60	49	54	54
	Female	75	79	90	57
	Others	0	0	0	0
ST	Male	3	5	6	3
	Female	4	5	5	6
	Others	0	0	0	0
OBC	Male	144	131	161	135
	Female	162	181	193	108
	Others	0	0	0	0
General	Male	236	188	253	231
	Female	233	245	248	302
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		917	883	1010	896

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Our College is a multi-faculty institute having faculty of Arts, Commerce and Science. The College also has a master's programme in M. Com. (Accountancy) and Self Financing Courses like Bachelor of Commerce in Banking and Insurance, Bachelor of Commerce in Accounting and Finance, Bachelor of Management Studies and Bachelor of Science in Information Technology. In order to promote multidisciplinary and interdisciplinary approach among the faculty members and the students; every year College organizes a National or an International Conference with a multidisciplinary/interdisciplinary theme. College also organizes various webinars, workshops, guest lectures and lecture series to</p>
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	<p>promote multidisciplinary/ interdisciplinary approach among the faculty members and the students. College admits students from Arts, Commerce and Science Background to Bachelor of Management Studies. College offers Book keeping and Advertising as elective options for SYBA students thereby promoting interdisciplinary approach among the students. Foundation Course taught to First and Second year students is also multidisciplinary in nature consisting of topics on gender, environment, stress, politics etc. The faculty members along with the students also undertake interdepartmental research work thereby inculcating interdisciplinary / multidisciplinary approach among the students. Every year, the college publishes Peer Reviewed Half- Yearly National Level Journal ‘The Quest- A Search for Budding Research Talents’ with an ISBN. The journal is Multidisciplinary/ Interdisciplinary and research papers/articles pertaining to any field /discipline are published in it. Every year College publishes a college magazine ‘Triveni’ for which students and staff submit articles pertaining to their area of interest. The Parent Institution is running a number of multidisciplinary colleges i.e. Arts, Commerce, Science, Para-medical, Engineering, Agriculture, Law, Education etc. We invite faculties from these Colleges to interact with our students and faculty in their specific areas of expertise.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>As our College is affiliated to University of Mumbai, our College is bound to follow the courses, syllabi, and other rules & regulations of the affiliating University. The Academic Bank of Credits (ABC) provides digital platform for the students for credit recognition, credit accumulation, credit transfers and credit redemption. The initiative undertaken by the College is in preparatory phase and as per the University requirement ABC Id’s of final year students for the academic year 2022-23 was collected and submitted to the University. College is ready to implement Academic Bank of Credit (ABC) as and when the guidelines are issued by the University of Mumbai.</p>
<p>3. Skill development:</p>	<p>With the aim to develop skills of students, the College undertakes various activities and programmes like field projects, field visits, industrial visits, project work, internships etc. College also conducts Certificate courses in E-Commerce, Yoga,</p>

	<p>English for Employability and Basics of Accounting in order to develop the skills of students and increase their employability. The college, through its 16 Associations conducts activities like guest lectures, webinars, seminars, debate and elocution competition etc. for developing skills of the students. The students are motivated to participate in various collegiate and inter-collegiate competitions to develop and enhance their skills. The College undertook Value added course on Ethical Hacking and IT Security. To develop entrepreneurial and managerial skills among students, Department of Commerce organized a lecture series on ‘Entrepreneurship Development’ and Commerce and Management Week ‘Urja’ in the academic years 2021-22 and 2022-23. Department of Economics annually organizes one-week training programme on Bombay Stock Exchange (BSE) that also includes visit to BSE at Fort. Incubation Cell of the college also organizes workshops for imparting vocational skills among students. Workshop on Warli Painting and Moti Toran making was conducted by the incubation cell of the college. Seminars, guest lectures, debates and other activities are also organized by various departments to improve the communication and other soft skills of the students. College has a tie-up with the Prajapita Brahma Kumaris Ishwariya Vishwa Vidyalaya through which sessions are organized focusing on development of spiritual and emotional quotient of the students and staff. College has a Vivekananda Kendra that carries out activities for developing the skills of students like group discussion, personality development programme, confidence building activity, prayers and exercises for spiritual and physical growth and development. The Kendra organizes students’ visit to Kanyakumari and conducts activities on skill and personality development programmes there.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The College ensures appropriate integration of Indian knowledge system. Though the language of instruction of the College is English, students from Arts and Commerce stream are permitted to write their papers in Marathi and Hindi as per the norms of University of Mumbai. In our College, few students from Arts stream write their exam papers in Marathi. Teachers are also requested to give notes in Marathi language to the students writing their examination papers in Marathi. Certificate course in Yoga,</p>

	<p>Celebration of Marathi Rajbhasha Diwas, Marathi Bhasha Sanvardhan Pandharwada, Vachan Prerna Din, Independence Day, Republic Day, Maharashtra Day etc. are a few attempts to integrate Indian knowledge system among faculty and students. College has a Vivekananda Kendra that aims to inculcate the values and morals of Swami Vivekananda among the students. Kendra conducted sessions on Dnyaneshwari. Brahmavidya Sadhak Sangh also runs a course in Brahmavidya in our College on weekends from last 10 years for residents of Borivali and nearby areas. On the occasion of Rashtriya Ekta Divas i.e. 31st October every year, NSS Unit of our college organizes Unity Run and takes Pledge to maintain unity in the society. As a part of Amrit Mahotsav of Indian Independence, NSS Unit of the college organized activities like ‘Har Ghar Tiranga’ Rally, Cleanliness drive, Online lecture and competitions such as – Elocution, Essay, Patriotic Song, Poster Making etc. from 8th August to 17th August 2022. On 17th August 2022, a closing ceremony was organized and Ex-Army Officers, Veer Mata and Veer Patni were felicitated on that occasion. Every year NSS Unit of our college organizes 7 days Youth for Sustainable Development (Y.F.S.D.) Camp in remote rural areas thereby giving exposure to the students on culture and traditions of rural people who are at the core of Indian society.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The affiliating university initiated the implementation of learning outcome based curriculum framework for all the programmes conducted by the College. The College has been taking efforts to focus on the rationale behind the system of program outcome, programme specific outcome and course outcome. College encourages students to participate in curricular, co-curricular and extra-curricular activities to make the students explore their interest and efficiency. Outcome of the programme is also measured through the result analysis and placements of the students. Result analysis is undertaken after the results are declared and student’s placement and progression are monitored through mentor-mentee system. Outcome of education is also observed in the achievement of the students. Our students are placed in varied fields like theatre, industry, sports, teaching, business, police force, army etc.</p>
<p>6. Distance education/online education:</p>	<p>Efforts are being made to promote blended learning</p>

for the benefit of the learners. Webinars, Seminars, Guest lectures etc. are conducted in an online mode. Students as well as faculty members are motivated to enroll for MOOC courses. Teaching was shifted to online mode during the Covid-19 pandemic and even in the post pandemic period, college continues to organize seminars, webinars, guest lectures in an online mode. We are examination centre for Institute of Distance and Open Learning and this exposure will help us in planning distance or blended mode of education.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, We have established Electoral Literacy Club consisting of 14 student members including one Chairperson and Vice Chairperson and two Nodal Officers on 21st January 2022.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, Two Teacher coordinators are appointed as Nodal Officers for Electoral Literacy Club. Student co-ordinators are also appointed for the smooth functioning of Electoral Literacy Club. ELC is also representative in character.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Many programmes and initiatives were undertaken by the ELC since its establishment. 1. A Lecture series on the aim and objective of ELC was conducted by Prof. Aniket Salvi, Department of Political Science, Gokhale College on 20th January 2022. 2. We have officially established Electoral Literacy Club consisting of 14 student members including one Chairperson and vice chairperson and two Nodal Officers. 3. Webinar on 'Making Election Inclusive, Accessible and Participative' on the occasion of 12th National Voter Day on 25th January 2022. The webinar was conducted by Prof. Ajit Mokal, N. L. Dalmia College, Mira Road, Mumbai in an online mode. 4. On 25th January 2023, on the occasion of National Voter Day a huge rally was organized in the MHB Colony area to make awareness amongst the citizens. 5. Workshop on the topic 'How to digitally register as a voter' was conducted by the election commission officer Mr. Vipul Padhia on 18th November 2022.</p>

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Webinar on ‘Making Election Inclusive, Accessible and Participative’ on the occasion of 12th National Voter Day on 25th January 2022. The webinar was conducted by Prof. Ajit Mokal, N. L. Dalmia College in an online mode. Also on 25th January 2023, on the occasion of National Voter Day a huge rally was organized in the MHB Colony area to create awareness amongst the citizens.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Voter Registration Form No. 6 was distributed amongst the students to register them as voters and guidance was given to students on the process of registration of voter.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2515	2567	2466	2396	2346

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 58

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
41	36	34	34	35

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
446.93232	471.0078	242.6646	371.12763	349.99327

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The College is affiliated to University of Mumbai and implements the curriculum prescribed by it. Also the curriculum is delivered by the teachers within the framework prescribed by the University of Mumbai through a well-established mechanism.

The Academic Calendar is prepared by the IQAC taking into consideration the circular of the Arrangement of Terms provided by the University of Mumbai. Academic Calendar contains relevant information regarding the teaching-learning schedule, co-curricular and extra-curricular activities, examination schedule, etc. The Academic Calendar helps the faculty members to plan their course delivery, departmental activities and strategies of continuous internal evaluation.

The Timetable Committee prepares the timetable as per work allocation of the faculties. Each faculty member prepares a teaching plan as per the syllabus and lectures allocation. Departmental meetings are conducted at regular intervals to check out the completion of syllabus as per the teaching plan and effective functioning and implementation of various curricular, co-curricular and extra-curricular activities.

Certificate courses, Value added courses, and co-curricular activities enable the college to provide academic flexibility. The activities such as projects, field work, internships, industrial visits, surveys etc. provides experiential learning to students.

Department of Mathematics conducts a Bridge course for the First year students, in order to bridge the knowledge gap between students who had opted for Mathematics in the 11th and 12th standards and those who did not. Bridge course is open for all students, those having mathematics background and those not having mathematics background.

During the Covid-19 pandemic, the curricular and co-curricular activities were switched to an online mode. In spite of this, full attempt was made to keep the students involved in the knowledge gaining process; in this regard faculty members used Google Classroom, Google Meet and Zoom platforms for effective delivery of the lectures.

The Examination Committee is formed as per the University of Mumbai guidelines and it monitors the overall examination and assessment process. The continuous process of evaluation ensures that students' academic performances are systematically assessed and achieved. The continuous internal evaluation of the students is carried out through project works, assignments, class tests, tutorials and semester examination. Industrial visits and field visits are also a part of the continuous internal evaluation.

Continuous Internal Evaluation System helps to take necessary steps towards the failed students. Once these students are identified; remedial lectures are conducted for them.

The institute encourages its teachers to attend Orientation, Induction and Refresher Programmes, Faculty Development Programmes, Short-Term Courses organised by UGC-HRDC or Ministry of Education, MOOC Courses, Swayam Courses conducted in their respective subjects. Teachers are also motivated to attend and present papers in various State, National and International Seminars and Conferences.

Teachers are motivated to publish their research papers/ articles in reputed journals.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 5

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 3.33

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five

years

2022-23	2021-22	2020-21	2019-20	2018-19
204	25	43	73	64

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability finds sufficient place in the curriculum. The syllabi of Bachelor of Arts (B.A.), Bachelor of Commerce (B. Com.), Bachelor of Science in Information Technology (B.Sc. IT), Bachelor of Commerce in Banking and Insurance (B.B.I.), Bachelor of Commerce in Accounting and Finance (B.A.F.) and Bachelor of Management Studies (B.M.S.) deals with the cross-cutting issues on professional ethics, gender, human values, environment and sustainability. Courses particularly of Geography, Environmental Studies, Political Science, Sociology, Psychology, Economics, Foundation Course, Financial Accounting and Management, Green Computing, Green IT, Business Communication etc. have cross-cutting issues like gender, mental disorders, professional ethics, environment and sustainability in their syllabi. Foundation Course taught at the F.Y. and S.Y. levels covers topics relevant to gender, human values, stress, environment and sustainability etc. Cross-cutting issues are also dealt through activities conducted by Women Development Cell (WDC), Nature Club, Department of Lifelong Learning and Extension (DLLE), National Service Scheme (NSS) etc.

Apart from regular teaching on these issues, the College conducts co-curricular and extra-curricular activities like field visit, guest lectures, street plays, industrial visits, webinars, seminars etc. to sensitize students towards these issues.

Courses on Environment Studies and Geography, acquaint their students to understand the environmental issues and geographical conditions of the planet Earth and makes them aware of their roles and responsibilities in protecting this planet through their curriculum, departmental activities and field visits.

The College has a Women Development Cell (WDC) that conducts activities pertaining to gender issues and gender sensitization.

The College through its Nature Club conducts competitions such as essay writing, poster making and drawing to create awareness among students about environmental issues. The Nature Club also releases a

handwritten magazine named 'Nirzara' every year on 4th August, i.e. the Anniversary Day of our college.

NSS unit of our College conducts various activities like Tree Plantation, Swachha Bharat Abhiyan, Say No to Plastic Campaign, Paper Bag and Cloth Bag Making, Beach Cleaning and Cleanliness Drive, Blood Donation Camp, Voter's Day etc. to enable the students experientially understand the crosscutting issues and also learn the ways through which it can be addressed.

As a part of inculcating human values among students Yoga Centre, Counselling Centre, Department of Lifelong Learning and Extension, etc. conduct activities like guest lecture on Prevention of Suicide, celebration of International Yoga Day, World Mental Health Day, World Food Day, Tree Plantation Week, Girl Child Day, National Youth Day etc.

Green Audits and Energy Audit are conducted to monitor the sustainability of the college practices.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 17.26

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 434

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 90.83

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
896	1010	883	917	930

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1010	1082	986	1010	1016

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 76.17

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
362	457	401	415	440

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
538	578	528	538	542

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 61.34

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Teaching Learning Methods such as Lecture Method, Interactive Method, Project-based Learning, Experiential Learning, Power Point Presentations, Audio Visual, etc. are used by faculty members. During Covid-19, traditional offline method of teaching was shifted to online teaching learning methods. Zoom, Google Classroom, Google Meet, Jio-Meet, Testmoz etc. applications were used for making teaching learning methods effective.

EXPERIENTIAL LEARNING

1. **Project work-** Project work is undertaken by the Students. Under the guidance of a teacher, the Project topics such as “A Study on Investment Avenues, A study on Customer satisfaction on Royal Enfield Bikes, A study on Performance Appraisal and Bonus Payment WRT Service Sector” are assigned to the students as per elective subject taught. Project Guide gives ideas about Project work, research methodology, data collection and Project Report.
2. **Participation in competition at various level-** Students are motivated to participate in various competitions organized by different colleges. It provides opportunities to the students to develop teamwork and leadership qualities.
3. **Industrial Visit-** For Self-Finance Courses, Industrial Visits are a part of curriculum. It bridges the gap between theoretical learning and practical learning by giving students the exposure of different business operations and processes performed at the workplace. Students learn about the current trends in the market and the new technologies that are being applied in the industry.
4. **Field Visit-** It is conducted to make the learners get practical knowledge. They are made aware of actual working situation and the surrounding environment.
5. **Internship-** In Internship training, the students get practical knowledge. The students are actually present at job place and work for certain number of hours for few days.
6. **Guest Lectures/Seminars/Workshops:** Guest lectures by eminent experts from Industry and Academics are organized for gaining a better insight into the subject and to develop various skills among the student participants.

PARTICIPATIVE LEARNING

1. **Role play:** Teachers adopt role play method which can be effectively used in the classroom to provide real-world scenarios to help students learn.
2. **Debate:** Debate is used as a participative technique of learning in various courses where students are encouraged to present diverse points of views and thought processes, encouraging critical thinking among the students.
3. **Team work:** Departments and Associations organize student centric activities to promote the team spirit amongst the students such as NSS Camp, Institutional social responsibility through Village Adoption, Tree plantation. Swatch Bharat Abhiyaan and Blood Donation camp.

PROBLEM SOLVING METHODOLOGY

1. **Case Study-** Case study method is adopted for the development of logical thinking in the learners. This is an added advantage to develop problem solving ability in the students.
2. **Group Discussion** – This creates ability in the students to listen to views of others and also give their opinion. This motivates the students to participate in the discussion. Soft skills development is ensured in the students.
3. **Quiz-** It is organised in various departments for testing the knowledge and skills of the students. Competitive Skills are developed in the students; it helps in enhancing the knowledge amongst

the learners.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 77.59

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
47	47	46	46	46

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 62.22

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	23	21	19	22

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

College is permanently affiliated to University of Mumbai. College conducts all University and College level examinations as per guidelines issued by University of Mumbai from time to time. Term-wise syllabus, paper pattern and tentative examination commencement dates are communicated to students at the beginning of the term. Semester system is followed for all the programs. First and second year classes paper setting, schedule of examination and evaluation are done at college level. For final year classes, paper setting, schedule of examination and evaluation are done at University level. B.Com. and B.A. Programs follow 100 marks pattern for examination and evaluation, T.Y.B.A. programme with project work follow 80:20 marks pattern. In Self-Finance Courses, 75:25 marks pattern is followed. Internal examination and evaluation are conducted in the mid of the term, the allocation of marks is 20 marks for class test and 5 marks for active participation and 75 marks for Semester End Examination. B.Sc.IT Programme conducts practical exam at the end of the term of 50 marks. Foundation Course subject has 25 marks internal project. Students are given topics for project work and projects are collected according to the schedules provided by the teachers. Evaluation and moderation are done as per the University norms. Results are announced within 30 to 45 days after completion of examination and displayed on the college notice board and website. Students can approach to College Examination Committee for exam related grievance. After declaration of results, students can apply for Photocopy/Rechecking/ Revaluation of answer sheet within seven days. Exam Committee appoints a subject expert for Rechecking/Revaluation of the answer sheet. The Examination Committee conducts additional examination for the students who could not appear for the regular exams on medical grounds and sports grounds as per the University norms. Grade card is issued to the students within stipulated time.

File Description	Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes (POs) are concise statements that summarise what students should know and be able to do upon completion of the programme. These are the skills, knowledge and behaviours that students gain as a result of the learning of the programme. Course Outcomes (COs) are more specific statements that define what students should know and be able to achieve at the end of each course. As the college is permanently affiliated to the University of Mumbai, the Board of Studies of University of Mumbai designs the syllabus and define Programme Outcomes (POs) and Course Outcomes (COs) of respective Programmes and Courses which are communicated to faculties of affiliated colleges by organizing workshops and seminars. Our College deputed concerned faculties to attend the workshop on revised syllabus. The information which contains Programme Outcomes (POs) and Course Outcomes (COs) for all the programmes offered by the college are kept in departmental file and college library for ready reference. The concerned faculties try to achieve the Programme Outcomes (POs) and Course Outcomes (COs) through various curricular and co-curricular activities. The Programme Outcomes (POs) and Course Outcomes (COs) are communicated and discussed with the students at the beginning of each term in class room and displayed on the college website for the information of the students. This helps the students to understand the topic being taught in the class and its relevance. The Programme Outcomes (POs) are also explained in the orientation programme of the first year students.

File Description	Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Programme Outcomes and Course Outcomes provide a framework for curricular, co-curricular and extra-curricular activities to be carried out by the faculties. At the beginning of the Academic Year, IQAC prepares the Academic Calendar according to Arrangement of Term circular issued by University of Mumbai. Syllabus, Programme Outcomes and Course Outcomes are discussed with the students in the classroom at the beginning of term. For the reference of the students and faculty, a copy of syllabus is retained in the college library. Faculty members attend workshops for revised syllabus organized by University of Mumbai. Each department prepares course wise teaching plan. For achieving Programme Outcomes and Course Outcomes, faculty members use different teaching-learning methods such

as Assignment, Class Test, Tutorial etc. To provide in-depth knowledge of courses, seminars, workshops, guest lecture etc. are organized for the students. The B.Sc.-IT programme conducts practical sessions for the students to provide deeper understanding of the course content. Module wise Question Bank is provided to the students. Students' Feedback is taken on Teachers and Courses at the end of Semester. Feedback analysis is done by the Feedback Committee. Programme Outcomes and Course Outcomes are measured by the college on the basis of students' performance in the University and College level examinations.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 84.44

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
457	756	769	731	430

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
755	787	786	742	652

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.47

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.99

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	1.98860

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Research and Innovation have helped the humanity move forward till today and so it will in future. In accordance with our college's vision that is "To achieve higher level of academic and cultural excellence, our college promotes research and transfer of knowledge".

There is a proper system to motivate research, innovation and transfer of knowledge for encouraging new ideas in academic field. College has setup a Research Committee for encouraging academic research and innovation. The committee encourages research aptitude and transfer of knowledge by promoting various departments to hold seminars, webinars, workshops and conferences.

Every year our College organizes either National or International level Conference. Seminars, Webinars, Workshops are also held by various departments. During last five years, our faculty members have published 134 research papers, articles and chapters in various journals, conference proceedings and

edited books. Three of our faculty members have done Ph.D. and one faculty is a Ph.D. guide. Our college has signed a MoU with the Bennett and Coleman group for transfer of knowledge in the field of English. Webinar on IPR has also been conducted by Department of Business Law in collaboration with Department of Commerce. In order to spread Indian Knowledge System, Hindi and Marathi Bhasha Divas are celebrated.

The College publishes a journal named 'The Quest' with the purpose to promote research. The College magazine 'Triveni' is published every year and this becomes a platform for research for faculty and students as well. Our faculty members have published books related to their respective syllabus. Thus, college has a proper system to motivate research and innovation in order to promote transfer of knowledge and create awareness about IPR.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 31

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	3	9	6	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.02

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.28

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	17	26	10	00

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Our college has organized activities in the neighborhood community, for sensitizing students towards social issues and for their holistic development in the last 5 years. Extension activities have enabled the institute to develop awareness and a sense of responsibilities among students regarding social issues and problems of nearby communities. Participating in extension programs improves students' problem solving and time management skills. As students are involved in extension activities outside the college campus and interact with different social groups of people, they gain confidence, autonomy and empathy. Apart from this, students created awareness about health, education, sanitation and other social issues in the society.

Following activities were majorly organized by the college-

- 1.Pulse Polio Campaign
- 2.Traffic Control during Ganpati Immersion
- 3.Tree Plantation
- 4.Blood Donation Campaign
- 5.Swachh Bharat Abhiyan
- 6.Beach Cleanliness Drive
- 7.Celebration of Christmas in Slum Area
- 8.Aids Awareness Campaign
- 9.Anti -Tobacco Campaign
- 10.Cloth and Paper Bag Making and Distribution

Every year, residential camp of NSS is organised by the college in nearby villages thereby the volunteers have reached out to the backward masses. With the view to develop durable community assets like roads, soak pits etc. the residential camps are conducted in adopted villages. The NSS offers a wonderful opportunity to use a part of spare time to empathize and help the poor and the under privileged fellow citizens living in slums and villages. The outcomes of the extension activities are as below:

- 1.Participation of students in extension activities develops their leadership skills as well as ability to make sound decisions.
- 2.Through NSS and DLLE, students are provided an opportunity to participate in various inter-college/inter-university/inter-state competitions and camps so that they can exchange ideas with students from other colleges/universities/states.
- 3.Social consciousness has been awakened in the students as students work with the people of the society to solve various social problems.
- 4.Extension activities have provided meaningful educational experience to the students, which has led to the personality development of the students.
- 5.The students have understood the social issues and problems of the surrounding area.
- 6.Participation in extension activities has created a sense of civic responsibility among the students.
7. Students have used their knowledge, skills and experience to solve social problems.
- 8.Students have acquired leadership qualities and democratic attitudes.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our College has won the Championship Trophy in Elysium Fest organised by the DLLE University of Mumbai and Amlani College, Vile Parle in consecutive 3 years from 2017-18 to 2019-20. Ms. Sampriti Jayanta Debnath represented the NSS Cell, University of Mumbai at the Republic Day Parade New Delhi on 26th January, 2020. Mr. Tejas Bhosale was selected for the State Republic Day parade on 26th January, 2019. Ms. Seema Ubale and Mr. Aman Magar were selected for NSS Pre–Republic Day Parade Camp. Ms. Bhuwad Sulbha Vaman has participated and secured consolation in Mehandi Designing competition at 54th Inter-Collegiate/Institute/ Department Cultural Youth Festival (Selection Round): 2021-22 organized by University of Mumbai on 12th January, 2022. Mr. Sawant Viraj Vasant has participated and secured Consolation in Poster Making event at 53rd Inter-Collegiate/Institute/ Department Cultural Youth Festival (Selection Round) for Zone-III organized by University of Mumbai on 12th March, 2021. Mr. Mihir Temkar has participated and secured Consolation in Indian Light Vocal Solo event at 53rd Inter-Collegiate/Institute/ Department Cultural Youth Festival (Selection Round) for Zone-III organized by University of Mumbai on 22nd March, 2021. Mr. Sawant Viraj Vasant has participated and secured Second Rank in Mono Acting event at 53rd Inter-Collegiate/Institute/ Department Cultural Youth Festival (Selection Round) for Zone-III organized by University of Mumbai on 25th March, 2021.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 69

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	11	05	17	19

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The College has a total land area of 30,494 square feet, a build-up area of 25,821.22 square feet and an open space of 16425.52 square feet, which is available on all sides of the building. The open space surrounding the college is used for vehicle parking and minor outdoor sports activities. Infrastructure is used in two shifts. B. Com., B. A., B. Com. (B & I) and M. Com. Programme classes are run in the morning shift and Self-Finance Courses- B. M. S., B. Sc. (IT), B. Com. (A & F) are run in the afternoon shift.

The ground floor houses: The Principal's Office, an Accounts Office, an Administrative Office, a Conference Room, Examination Section, Sport-Gymkhana Office, NSS Office, Boys Room, Heath Centre, 6 Classrooms, Canteen and Toilet for Boys. The first floor houses: Vice-Principal's Office, Library with E-Learning Centre, Language Lab, Assembly Hall, Study Room, Staff Room, Research Room, IQAC Room, 5 Classrooms and Girls' Common Room and Washroom. The second floor comprises of Faculty Room for SFC Staff, Electronic Laboratory, Computer Laboratory, Geography Laboratory, Library, 12 Classrooms, Girls' Washroom and Boys' Washroom.

The College facilitates physical and academic support to students through ICT enabled classrooms, well-equipped laboratories as well as library with 37253 books and 24016 reference books. The College has well ventilated 23 classrooms with Green Boards and LCD Projectors. A free Wi-Fi network is provided in the campus area. In order to enhance teaching and learning through demonstrations and live presentations, the college has well-equipped three laboratories namely Electronic Laboratory, Geography Laboratory and Computer Laboratory. An ICT equipped Assembly Hall of 1516.36 sq. feet with seating capacity of 120 is available on the first floor. This Assembly Hall is utilized to conduct seminars, workshops, conferences and programs enriching students' overall development.

The College has been working to encourage holistic development of students by organizing co-curricular and extracurricular activities through various associations. These associations provide opportunities to the students for exploring their hobbies, abilities, talents and skills. Every association has teacher coordinator and student coordinator that motivates the students to participate in Interclass Competitions, Intercollegiate Competitions and University Competitions. The Department of Life-long Learning and Extension (DLLE) of University of Mumbai awarded the Championship Trophy to our college in the year 2018-19 and 2019-20.

The Gymkhana is built on 695.31 square feet area. The Gymkhana and Playground has exercise and sporting equipment. For major sports activities, college usually takes help of nearby BMC ground. The college has appointed teacher co-ordinator and trainers for sports activities like Kabaddi, Kho-Kho, Volleyball, Baseball, Cricket etc. The College also conducts cultural activities to encourage students for their skills development. The Annual Social Gathering of the college is held at Prabodhankar Thackeray Auditorium, Borivali (West), belonging to Mumbai Municipal Corporation. The Yoga Centre of the college conducts a Certificate Course in Yoga in the Assembly Hall. Every year college celebrates International Yoga Day in which the yoga trainer trains both students and teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 3.36

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
17	9.47104	14.45980	5.93	16.29

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The College Library is functioning since the inception of the college (June 1979). The Library is the heart of any educational institution. It plays a crucial role in the overall development of students and teachers. Our college library is functioning on the first and second floor consisting of 37253 books and 24016 reference books. It includes Encyclopedias, Sanskrit Kosha, Dictionaries, Competitive Exam Books, Textbooks, Magazines, Marathi, Hindi, English Literature books, Subject-wise reference books, Self- motivational books etc.

The College Library is partially automated with Athenaeum Light v5.0 integrated library management system. A computerized searching and issuing facility is also available in the library to save time of students and teachers. The library is fully enriched with E-books, Encyclopedias, Reference books and Journals. The Library has INFLIBNET/ N-List subscription to enrich the E-library. The college library consists of an E-learning center with 10 PC's. The E-learning center has a client server facility where students can access e-journals, e-books, watch academic videos, complete assignment/ project work etc. The Library Staff keeps the library neat and clean. A comfortable study environment is provided in the library with sufficient seating arrangements and study tables. It has separate sections for issue of books, academic journals, magazines, newspapers etc.

The Librarian of our College always helps students to find the best reading material. The library has 14 PCs to offer the best service to the students and teachers. The college reading room opens at 9:00 a.m. and closes at 5:00 p.m. The College has been continuously updating study and reading material in the library.

File Description	Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The College keeps updating its plan for Wi-Fi facility and IT enabled services for all the stakeholders from time to time. At present, College has 89 Computers (3 Servers), 16 Printers, 14 UPSs, 2 Scanners,

21 Projectors and 2 Laptops and all are in working condition. The College has been enhancing its network infrastructure to accommodate increased bandwidth demands for seamless communication. College has an internet connection of TIKONA BROADBAND SERVICE and JEEBR LEASE LINE Service. The internet bandwidth connection was 2 Mbps till the year 2018-19. The internet bandwidth connection was upgraded to 20 Mbps in the year 2019-20. The internet connection from JEEBR LEASE LINE up to 30 Mbps bandwidth was taken in the year 2021-22. For continuous power backup, Institute has UPS and generator. College campus is under CCTV surveillance. During pandemic, teachers used Google classrooms to take assignments and to post study materials. Staff Rooms are equipped with a computer and printer for the use of teaching staff. Attendance is mandatory for all staff members through a biometric machine, which is kept in the office. During the pandemic, online exams and conferences were conducted using a paid Zoom membership. The College has one electronics laboratory with latest equipment such as IOT kit, Raspberry pi kit and digital electronics kit. The College had bought licensed logins for TESTMOZ in order to administer online exams from 2020 to 2022 during the pandemic.

The College organizes training for the staff members and students to familiarize them with new software and technology. The College provides free Wi-Fi JIO NET and internet facility to the staff members and students. Admission process has been successfully carried out through the website after updating our web portal and an agreement has been made with Payment Gateway BILLDESK for the online payment of fees.

A technician has been appointed as a Lab Assistant to maintain the IT infrastructure. The software for examination section is periodically updated in accordance with university standards and the college has done Annual Maintenance Contract (AMC) with the software vendor. The College purchases subscription of Antivirus (Quick Heal Antivirus). The College has purchased advanced software such as Principle 9.0, Tally Prime Gold, Result 10 and Payroll System for smooth working of account section and examination section. The cartridges used in printers are regularly refilled. Operating system Windows 8 has been upgraded to Windows 10.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 45.73

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 55

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 8.61

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
24.89628	95.61315	5.28990	13.89456	22.32602

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 13.93

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
346	368	383	360	255

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Institutional data in the prescribed format	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 8.5

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
176	217	135	180	337

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description

Document

Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances

[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 4.45

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	11	24	59	20

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
457	756	769	731	430

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.2

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	1	1	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 23

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	03	10	04

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
07	05	04	07	05

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has an Alumni Association that is formed with the objective of sharing knowledge, experience and information with the faculty members and current students. Although, the Alumni Association is yet to be registered, still our alumni contribute towards the growth and development of college. Alumni meet is arranged for motivating and guiding the current students. The College Alumni are involved in extension and outreach activities. Alumni Association actively participates in Blood Donation Camp, Health Checkup Camp, Donation Drive, Swachata Abhiyan etc. Besides they have also taken active part in relief distribution in remote villages during the natural calamities. They are also invited to College to guide current students on various co-curricular and extra-curricular activities. Alumni who were volunteers of National Service Scheme (NSS) are invited to orientation programme conducted for new volunteers to share their experience and motivate students towards social service. Some of our Alumni act as resource persons and are invited as guests to deliver special lectures in their areas of specializations. Mr. Tejas Bhosale, our alumnus from Bachelor of Management Studies (B.M.S.) trained and took parade practice of our student Miss Sampriti Debnath was selected for National Republic Day (NRD) parade, held at Delhi. Alumni also train our students for parade conducted on Independence Day and Republic Day. Donation Drive is carried out at our adopted village Navapada with the help and support of our alumni. Our Alumni actively contributes towards welfare activities. The Alumni are involved in various committees like College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC), hence giving them space and say in college decision making. Our alumni are successfully placed in corporate and private sectors and are also academicians, reporters, advocates, bank officers, actors, police officers, sportsmen etc.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The College aims to provide quality education at affordable cost and to achieve holistic development of the students.

Vision: “To achieve higher level of academic and cultural excellence and to mould students into responsible citizens with integrity of character, empower them to face the challenges of a globalized world and meet the ever changing expectations of all the stake holders.”

Mission: “We commit ourselves to build strong group of young people with discipline and character to make our society proud of them and to develop the multifaceted personality of our students.”

In addition to regular Degree Programs in Arts & Commerce, College conducts Self-Financing Programs like Bachelor of Management Studies (B.M.S.), Bachelor of Science (I.T.), B. Com. with Banking & Insurance (B.B.I.), B. Com. with Accounting and Finance (B.A.F.) and M.Com. All these programs are affiliated to University of Mumbai.

Management ensures the democratic participation of all stakeholders in formulation and implementation of the action plans pertaining to academic and other important matters. The outcome is reflected in the success rate of students in the University examinations and overall development of the students.

Under the effective leadership of the Governing Body of the Gokhale Education Society and the Principal of the College, a plan of action is prepared in consultation with CDC and IQAC. Suggestions from all stakeholders are considered during planning and implementation of the programme.

The IQAC prepares the Academic Calendar and looks after its effective implementation. The plans for long term goals are prepared and implemented which include raising of funds, starting of new courses or programmes, upgrading of infrastructure etc.

The institution functions in a decentralised manner, which is reflected in its democratic functioning. The institute is headed by the Principal who is assisted by the Vice-principal and Coordinators of self-financed courses for smooth functioning of curricular, co-curricular and extracurricular activities.

The Committees include Admission Committee, Time Table Committee, IQAC Committee, Planning Board, Examination Committee, Discipline Committee, Grievance Cell, Women Development Cell, Research Committee, Purchase Committee, NSS Committee, DLLE Committee, Sports Committee, Anti-Ragging Committee etc.

The Management takes a long term view towards starting of new programs, optimum use of infrastructure, industry association during the industrial visits and campus interviews etc. The policies and plans of the college are periodically reviewed, monitored for both academic and financial aspects through appropriate channels. The institute provides platform for inculcating the qualities among students and staff members through the Committees, Associations and Forums such as NSS, DLLE, Students' Council etc.

The institution has introduced quite a good number of innovations in the Teaching-Learning Process, use of ICT, Evaluation of the students, Research and Extension Activities. Quality improvement strategies include use of ICT in teaching-learning, organization and participation of faculty members in conferences, seminars, workshops, students' participation in NSS, community initiatives, intercollegiate events, sports and various extra-curricular activities. All the decisions taken unanimously by the CDC are implemented. The Grievance Redressal Cell redresses the grievances of any student, faculty or non-teaching staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institute is headed by the Principal who functions with the support of IQAC and CDC for its smooth working. Under the Principal's guidance, the Vice Principals, Heads of Departments, Office Superintendent and Librarian look after the various activities of their respective sections for the smooth functioning of the college. The guidelines and policies of UGC, University of Mumbai, Government of Maharashtra and G.E.Society are properly implemented in the day to day functioning of the college.

The College planned online teaching and learning during Covid-19. For this, College has formed teachers' WhatsApp group. On this, the information related to resources to be used for online teaching was made available. College authorities and office bearers gathered information about the Learning Management Systems available in the market. Staff members were given guidance about the use of technology for online teaching. Students' WhatsApp groups were also formed through which, they were given regular links for joining the lectures and important information was circulated. College subscribed for paid platform like Zoom for implementing this plan. Teachers were given liberty to use other platforms like Google Meet, Jio-Meet etc. Learning materials like notes etc. were also distributed to them through these groups. Demos were also conducted for online exams. For conducting exams

smoothly and effectively, college took adequate licenses of 'Testmoz'. Teachers were trained for use of software for online exams. Results were properly compiled, uploaded on University portal and were declared in time. Regular meetings of staff members and of various committees were also conducted online. The University of Mumbai selected our college as a lead college for the cluster colleges. The college held the meetings of the cluster colleges for the smooth conduct of examinations.

Our College is managed by Gokhale Education Society (Established in 1918). The society is managed by dedicated teachers and has established 147 educational institutions, in urban, rural as well as Adivasi areas of the Maharashtra State. Our college was established in the year 1979. The College is managed by a Full time Principal under the guidance of the office bearers of Gokhale Education Society. Principal is assisted by Vice Principals. Since the college is permanently affiliated to the University of Mumbai and registered under Section 2(f) and 12(b) of UGC Act, it follows all the rules and regulations laid down by Government of Maharashtra, UGC, University of Mumbai and Gokhale Education Society.

Appointment of staff is done as per the norms of concerned authorities. Gokhale Education Society has a Director (HR) who looks after HR related functions. Appointment of staff is done as per the norms laid down by the Government through the Director (HR). Every department of the college is headed by a well- qualified staff. Various committees are formed as per statute for the co-curricular and extra-curricular activities. Principal ensures implementation of plans and looks after day to day activities of the college. The heads of departments ensure the proper implementation of plans communicated by the Principal.

File Description	Document
Upload Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Another measure to assess faculty is by means of the Annual Performance Appraisal Report (APAR) submitted at the end of every academic year. The objective of the APAR is to highlight faculty member's role and performance for the past year and it also summarizes the expectations from the faculty for future development. The faculty members do the self-appraisal of various points mentioned in the report before submitting to the authority. The Heads of Departments, Vice-principal and Principal review and appraise the performances of faculty members and forward the report with their remarks to the Management. The reporting authority reviews annually the nature and quality of work performed by the faculty members based on the parameters such as knowledge of sphere of work, analytical ability, initiative taken, ability to inspire and motivate, supervisory ability, inter-personal relations and teamwork.

The concern authorities appraises and evaluates the staff members, according to which the staff takes the training for further skill development. The promotions are done as per the standard code of promotion and policies. Administrative staff members are oriented on all the official procedures like noting, drafting, filing etc. The institute on regular intervals also trains its supporting staff to provide better services to the stakeholders.

The management has provided various welfare measures for teaching and non-teaching staff members. It includes Cooperative Credit Society where all staff members contribute a minimum amount every month and out of such corpus, general and instant temporary loans are given to the needy staff members in case of emergencies. Members of Cooperative Credit Society get dividend at the end of the year.

The institute provides medical facilities on regular basis through health care Centre. Various health check- up camps are also conducted periodically. The institute in association with various NGOs and Alumni Association conducts various programs to achieve good mental health, peace of mind and personality development. To boost up the morale of the staff, various programs are conducted through staff academy whereby their achievements in different fields are also appreciated. The senior most teachers and staff members are felicitated every year on College Anniversary Day, i.e. 4th August.

To promote academic progress of the teachers, the college motivates and supports their Ph.D. studies, publication of books, articles etc. They are also provided a platform to present their research to their colleagues. The college follows Open Door Policy for sorting of matters by discussion and consensus. Teachers are relieved on priority basis for Orientation Courses, Refresher Courses, Short-Term Courses and Workshops for academic development, career advancement and paper presentations at conferences and seminars. Class IV employees are motivated to improve their educational qualifications and technical skills.

'Staff Academy' is a forum, wherein the teachers are provided the platform to make academic and other presentations. Thrust is given to conduct need based Lectures /Seminars/Workshops for teaching and non-teaching staff members.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.56

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	0	2	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 11.67

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	8	19	1	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	24	24	24	24

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

1. Mobilization of funds:

The major sources of revenue are:

1. Fees collection.
2. Management contribution, if required.

The annual budget of the College is prepared after obtaining inputs from IQAC, Departments, Library, Gymkhana and various committees. The college also makes operational budgetary allocations for salaries of all teaching and non-teaching staff, housekeeping staff, repairs and maintenance, AMCs, license fees, developmental work, audit fees, legal and professional charges, purchase of books and periodicals, event expenses, sports participation fees, electricity and water bills, stationery expenses, postage and miscellaneous expenses. The budget items are approved by the Management. The final annual budget (capital & revenue) is tabled before the College Development Committee (CDC). All financial transactions are controlled and monitored by internal and external audit.

2. Optimal utilization of infrastructural resources:

ICT enabled computer labs and Wi Fi enabled premises for conducting online and offline lectures, smart class room, projectors and LCD in classroom have been facilitated. The library and study room hours are extended during exams. Universities and college examinations are conducted by optimum utilization of available resources. Gymkhanas, Canteen, Computer Labs, Library and Assembly Hall are commonly used by all the departments for conducting various activities.

3. Optimal utilization of human resources:

Teaching work is shared by regular teaching staff as per the University norms and the remaining work, if any, is assigned to visiting faculty. Experienced and trained teachers are appointed at various committees for smooth functioning of college activities. Teachers are also involved in various administrative work as and when required. The job of the non-teaching staff is rotated from time to time, so as to develop their versatile skills.

Financial Audit is conducted by Auditors/CA firms. The Audit is entrusted with the job of checking the payments, approvals, compliance of rules and regulations. Proper deduction of income tax, timely deposit of TDS, GST etc. are checked by auditors.

The Audit team also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances.

The Audit is conducted to ensure timely and proper deposit of statutory dues, budgetary control, compliance of approvals, check for any payment irregularity etc. Overall compliance and proper record keeping and compliance of accounting standards by the college are also finally checked by the statutory auditor every year. The deviations, if any, are reported to the Management in the Independent Auditor report or the observations /deviations in the accounts found out in the audit are discussed and sorted out with the Management before the preparation of final accounts. The deviations are reported to the Management in the form of observations by the Auditors. These observations are discussed, issues are sorted out and corrections are carried out and complied by the institute.

External Audit is carried as under -

1. External Audit – Joint Director every year
2. External Audit –Accounts General of Maharashtra

Statutory Audit is also conducted as per the requirements of laws.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

At the beginning of the Academic Year, IQAC, in consultation with the Principal and HODs, prepares the Academic Calendar for smooth functioning of various curricular, co-curricular and extra-curricular activities and gets approval from College Development Committee for its implementation. It is then displayed on the website and circulated to the HODs for preparing Departmental plan for conducting various activities such as Seminars, Lecture Series, Examinations, etc.

The Administrative Calendar is prepared by the Office Superintendent, Head of Accounts Section and the Librarian. It is circulated among the Non-Teaching staff for implementation. The plan of action is monitored by Principal, HODs and IQAC.

The initiatives taken by IQAC are as under -

1. The faculty members are encouraged to enroll for Ph.D. research work. 8 Teachers are pursuing Ph.D. research work.
2. B.M.S., B. Com. (Banking and Insurance), B.Com. (Accounting and Finance), B.Sc. (I.T.) and M.Com. students prepare the project report at the final year level.
3. Encouraged the faculty members to present the research papers in National and International Conferences and also to publish the research papers in reputed research journals.
4. Organised the National/International conferences on the various contemporary themes.

The improvements, based on feedback, implemented are-

1. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations and learning outcomes. In the Academic Year: 2020-21, online teaching was done and in the Academic Year: 2021-22 online and offline teaching work was undertaken due to pandemic situation by following all guidelines of different authorities. In the Academic Year: 2022-23, teaching work was fully offline.
2. Academic Calendar: Institute prepares the Academic Calendar well in advance at the beginning of the academic year.
3. Preparation of teaching plan: The teaching plan is prepared by the faculty members for all the subjects.
4. Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students gives a clear idea about the problems faced by the students. Principal and management also monitor the feedback system and take appropriate corrective actions.
5. Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes. The following points are

adopted by the institute in this context -

1. Regular class tests and tutorials.
2. Semester wise and continuous evaluation comprising of internal tests, assignments, group discussions and seminar presentations.
3. Semester system of examination.

4. Providing Question Bank of various subjects.
5. Providing study material through different modes.
6. Timely redressal of students' grievances.
7. Effective internal examination and evaluation systems.
8. Students result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results. In case, the result of the students, in a subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty member and students are counseled and motivated to perform well towards improvement.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The College is committed to creating an environment of gender equity on the campus. Our college caters to about 75% girl students which makes gender equity and gender sensitization not just a priority but imperative. This is done through various sensitization and awareness creating programmes by all the departments and associations functioning in the college. These programmes range from guest lectures, workshops, essay writing competitions, PPT presentation competitions to surveys and street plays.

The Department of Sociology held a workshop on 'Awareness of Prevention of Sexual Harassment at Workplace and Unconscious Bias'. They have also screened two films on women's issues. The Department also organised a PPT presentation competition on 'Contribution of Women Sociologists'. Last year the department took gender equity a step further by organizing a One-day seminar on 'Socio-political Barriers in the Upliftment of Women and Queer', organized in association with the Department of Political Science. This was an attempt to sensitise students towards the complexity of gender issues that exist today.

The Department of Lifelong Learning and Extension has always taken up women related issues such as a survey on Women Empowerment in Areas around Borivali, a Seminar on Gender Equality and an Elocution Competition on the Social Status of Women.

To encourage girl students to think of their economic roles and financial security the Department of Economics conducted two Essay Writing Competitions - 'Role of Women in 21st Century for Nation Building' and 'Importance of Being Financially Independent in a Woman's Life'. The International Women's Day was celebrated by the Incubation Cell and the WDC of the college with a guest lecture 'My Mantra of Success' where a woman entrepreneur was invited to share her journey as a business woman and to share her secret of success, which was motivating for the girl students. The Women Development Cell of our college arranged a Guest Lecture delivered by a Psychologist on the theme 'Holistic Development of Women' and programme on 'Health Insurance among Women'.

As part of Yugantar, the Intercollegiate Fest, the Department of Political Science held an Elocution Competition, the topics for which were 'Women's Reservation in Parliament' and 'Women in Judiciary'. The department also held a PPT presentation competition on the topic 'Beti Bachao, Beti Padhao'.

The NSS along with the Department of Sociology held an online meeting on 'The Prevention of Sexual Harassment and Gender Equality' and NSS volunteers staged a street play on 'Extending the Age of

Girls' Marriage to 21 Years'. A Self Defense Workshop for girls was conducted by our Alumni and the NSS. In case of problems that affect the physical and mental well-being of our girl students, the Counselling Centre and the Department of Psychology provide guidance and support for the well-being of these students.

The safety and hygiene measures undertaken by the institute include CCTV cameras in the corridors and gender segregated common restrooms with sanitary pad vending machines. The college has now appointed a woman security personnel at the main gate to ensure the safety of our girl students.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Students from different religions, regions and cultural identities form part of our college and coexist harmoniously without any discrimination, bias or preferential treatment to any group or community.

For linguistic inclusiveness all extra-curricular activities are conducted in Hindi, Marathi and English languages.

Cultural harmony is maintained through celebration of festivals of different religions, which highlight the cultural heritage of our country bringing together students from all religious backgrounds.

Students from every section of society find access to our college, thereby, maintaining socio- economic inclusiveness. The college in fact welcomes students from the lower economic strata and caters to their needs specifically, enabling them to be part of the mainstream society.

Facilities such as ramps, specially-abled washrooms and scribes for examinations make the college differently-abled inclusive.

Participation in events such as the Bhajan Sandhya and Rashtriya Ekta Diwas Pledge by students of all religions and regions foster the feeling of unity among our students. A Guest Lecture on 'Making Classrooms Inclusive' was an attempt to make students aware about stereotypes and discrimination in the classroom and measures to minimize these discriminations.

Sensitization of students toward constitutional obligations aligns with our vision of 'moulding students into responsible citizens'. This is achieved through a number of activities conducted by the various departments and associations of the college.

The NSS conducts programmes such as the Clean India Mission, Cleanliness Drives, Donation Drives,

Disaster Management, Voter Awareness Rally, etc. which make students aware of their contribution to the society and to resolve issues that the society faces. The seven day NSS camp to a rural or tribal area sensitizes the students towards the underprivileged sections of society. Assisting the police to control

traffic during Ganpati immersion, and distribution of masks and food to the needy make our students more engaged students. Our NSS volunteers have been selected for the Republic Day Parade at the centre.

The Vivekananda Kendra of our college inculcates the values of Swami Vivekananda among our students through the Youth Leadership Programmes, Personality Development Activities and their annual camp to Kanyakumari at the Swami Vivekananda Memorial site. The study of the life of Swami Vivekananda and his values and principles inspire our students to be responsible citizens of the country.

Yugantar, the Intercollegiate Fest of the Department of Political Science, had ‘Hamara Samvidhan, Hamara Abhiman’ as its theme. A number of competitions such as Elocution and Debates with themes like ‘Every Vote Counts’ and ‘Equality Before the Law’ were conducted.

The college participated in the Baliraja Krudatnya Sohala and the Major Rane Gaurav Sohala where every year soldiers and farmers are felicitated.

Voter Awareness and Registration drive, Constitution Day celebration, Guest Lecture on RTI, participation in Road Safety Week are other programmes held to sensitize students to constitutional values and rights. World Environment Day and Atmanirbhar Bharat Abhiyan organised by the Geography department instill in students the importance of protecting and sustaining the environment as responsible citizens, not just of our country but as global citizens.

File Description	Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Fostering the spirit of community service in students.

Objectives: To sensitize students towards the problems of less privileged sections of society, thereby making them empathic individuals.

To encourage the practice of selfless giving so as to make them productive citizens and to provide students the opportunity to contribute to the betterment of society of which they are a part.

Need Addressed: The year 2020 was a very trying time, not just for India, but the whole world. Students were particularly affected by the pandemic. But that was all the more reason and the right environment to foster among the students the spirit of empathy as people continued to suffer, especially economically.

With globalization, an event that occurs in one corner of the world affects the entire world. Students have to play their role in bringing about harmony, justice and equality in the society around them and consequently the whole world. Therefore, the need to mould them into instruments of social change.

The Practice: Under the aegis of the various associations, a number of activities are taken up, that help in achieving the objectives mentioned above. There are 16 associations functioning in the college. Each association has a student coordinator and assistant coordinator who manage the activities of the association under the guidance of the teachers-in-charge. Most of the activities focus on developing social commitment. These activities range from donation drives for flood or drought affected areas, cleanliness drives, street plays on gender and environmental issues, guest lectures on women empowerment, surveys on status of women, socio-economic survey of the community in the vicinity of the college to disaster management and being information agents. Some of the outreach programmes during the last five years include:

1. Clean India Mission
2. Visits to NGOs
3. Paper and cloth bag making and distribution
4. Survey on Socio-economic status
5. Survey on status of women
6. Education Awareness programmes
7. Blood Donation Drives
8. Traffic Controlling
9. Beach and campus cleaning
10. Survey on Health Awareness Programme
11. Street Play on AIDS Awareness
12. Disaster Management
13. Medical Camps
14. Organ Donation Awareness Programmes
15. Tree Plantation

During the COVID pandemic mask distribution and a National level COVID Awareness webinar was conducted.

Evidence of success: By participating in these activities, our students have gained significant insight and awareness into the problems and challenges, not just economic and environmental issues but also social biases, gender issues and problems of women in the local community, making them more compassionate, empathic individuals and model, responsible citizens. Interaction with the local community has helped both the students and the community in establishing an equitable and safe society, giving students a sense of fulfillment and participation in the betterment of society.

Problems encountered:

The busy academic schedule sometimes makes it difficult for the students to participate in these outreach programmes. Also parents very often do not recognise the value of these programmes and discourage their wards from participating in such activities. The attitude of the general public towards these programmes is discouraging as they distrust the motive of these programmes.

Resources required to implement the practice:

Positive attitude of parents and the general public towards these outreach programmes and more awareness among students of the benefit it can bring about in their personality and to the society are required for successful implementation of these programmes.

2. Organizing Conferences and Seminars on contemporary issues consecutively for the last many years.

Objectives:

1. To be updated on current knowledge and be acquainted with the new findings in different academic disciplines.
2. To bring together academicians and experts from different parts of the country for a fruitful discussion on contemporary issues and to bridge the gap between academics and industry.
3. To provide a platform for faculty members to undertake research activities and for future collaborations.
4. To initiate students for developing research skills.

Need Addressed: Educationists need to be life-long learners and critical thinkers. As disseminators of knowledge, it is vital to be updated on current knowledge which they can pass on to their students. There is also a need to promote research acumen among faculty members and to provide them a platform to present their ideas on contemporary issues.

Practice: Our College has been organizing conferences and seminars on various levels -State, National, International–consecutively for the last many years. The IQAC, after discussing with the faculty members, decides on a theme for the conference. An organizing committee is appointed, which makes all the arrangements for a smooth and efficient conduct of the conferences. Papers are invited from research scholars and faculty members and selected papers are published in the conference proceedings having ISBN.

Evidence of success:

Sr. No.	Academic Year	Name of the Conference	Date	Number of Papers Published
1	2017-2018	International Conference “Implications of Economic Reforms on Indian Economy in Global Scenario”	19th and 20th January 2018	72
2	2018-2019	National	29th	70

		Conference on September, 2018 “Eliminating Violence Against Women: Strategies and Legal Mechanism”		
3	2019-2020	National Conference on 14th and 15th February 2020 “Higher Education In India- Developing Employability And Entrepreneurship”		60
4	2020-2021	International Conference on 21st and 22nd May 2021 “Covid-19: Future Roadmap”		47
5	2021-2022	National Conference on 15th and 16th February 2022 “Changing Global Scenario: Strategies for Sustainability”		46
6	2022-2023	National Conference on 22nd and 23rd February 2023 “Higher Education: Transformation in Post Independence Period of India”		39

Problems encountered: A hectic academic schedule makes it difficult for the Institute to hold conferences of three days duration and conducting more than one conference a year.

Resources required: Motivated faculty members with a keen interest in upgrading their skills and knowledge along with adequate funding are the primary requirements.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Catering to economically weaker sections of students

The Gokhale Education Society is committed to uplifting the weaker sections of society. Gokhale Education Society has 147 educational institutions, many of them in tribal and rural areas. Shri Bhausaheb Vartak College was established with a view to cater to the population in the far-flung North-western suburb of Mumbai-Borivali. In keeping with this vision, our college caters mainly to the economically weaker section of students residing in the area. Majority of the students belong to the middle and lower middle class sections, with many of them being first generation learners. The college strives to motivate these students by adopting various measures. Students are given the facility of paying fees in instalments for the Self-Finance courses and for the Regular B.A. and B.Com. courses. On the request of needy or economically weak students, our college allows them to pay their total academic fee through instalment. This is helpful for needy students to keep themselves out of all the financial stress. Every year, there are many students in our college who apply to pay fees on instalment. Economically weaker students get relaxation to pay full fee during admission time. This helps them to secure their admission and continue education smoothly. Fees on instalment are especially appealing to young students who are beginning their careers as employees. Furthermore, getting an instalment facility for the payment of college fees can open the way to various educational as well as employment opportunities for the students. In our college percentage of girl students is more than boys. Hence it is necessary to put the parents to comfort and release them from the financial pressure. This helps the girl students to continue with their education, enhancing the empowerment of women in society.

All students are not able to get the benefits of scheme of scholarship. Also, preparation for scholarship programmes cannot take place overnight. Most of the students from reserved category are not able to get scholarship because of the lack of completion of required documents for it. The rise in the cost of education, i.e. transportation and stationery is one of the reasons for wanting to make the payment of fees in instalments. In our college the students have the enthusiasm to complete their graduation by joining part- time or full-time job. As we know that the loan rate in banks increases every year and this is why payment in instalments is important to avoid unnecessary cost of interest for economically weaker section students. College students also have to deal with food and travel costs. These costs build up slowly and tend to cause a lot of hassle. It becomes all the more difficult to deal with, if the student and

his family have already paid too much for the tuition fee. On the consideration of all these aspects our college provides facility of making payment of admission fees in instalment. The college also provides

Earn and Learn opportunities to our students as and when required. This ensures that students do not drop out of the educational system due to financial constraints. The first generation learners are provided mentoring and career guidance that helps them in improving their academic performance as well as to set their future goals. As first generation learners these students do not have the academic backgrounds at home to facilitate their learning. Students are guided by their respective subject teachers to resolve their doubts. This system was further strengthened during the recent pandemic. This has encouraged students to continue with their studies thereby minimizing drop-out rates. The lack of adequate support at home for academics most likely affects the students emotionally. The counselling by teachers has helped the students to cope up both emotionally and academically. Thereafter, it has helped students to acclimatize to the new offline mode of education.

Total 678 students from different courses paid fees in instalments in the academic year 2022-23. Similarly, in the academic year 2021-22 total number of 880 students were benefited by this facility. Total 744 students got the facility to pay admission fees on instalment in the academic year 2020-21.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Our College, popularly known as Gokhale College, has a well-qualified and dedicated teaching faculty. The well-equipped laboratories, library and healthy teaching and learning environment have made this college one of the reputed colleges in the western suburb of Mumbai.

The College largely caters to the needs of underprivileged students in the society. Majority of our students are first generation learners pursuing higher education.

The College aims to provide quality education at affordable cost to achieve holistic development of students' personality.

The College is committed to creating an environment of gender equity on the campus. Our College caters to about 75% girl students which makes gender equity and gender sensitization not just a priority but imperative.

The institution constantly endeavours to expand and grow in order to address the need and challenges of the changing educational scenario.

In order to enable our students to face the challenges of new trends, the management has introduced self-financing courses like- Bachelor of Commerce in Banking and Insurance (B.B.I.), Bachelor of Commerce in Accounting and Finance (B.A.F.), Bachelor of Management Studies (B.M.S.) and Bachelor of Science in Information Technology (B.Sc.IT.) a Post Graduate Course, Masters of Commerce (M.Com. in Accountancy) and Short Term Certificate Courses in Yoga, E-Commerce, English for Employability and Basics of Accounting. Keeping pace with the present requirements, the College also undertook value added course in Ethical Hacking and IT Security and a webinar on Intellectual Property Rights (IPR). The College serves as a hub for activities viz: Conferences, Workshops, Guest Lectures, Industrial Visits, Skill Development Programmes, Health Check-up Camps, Blood Donation Drive, Cultural and Sports events etc.

Green Audit is undertaken by the college on regular intervals. Solid Waste and E-waste are disposed off in a safe and ethical manner.

Concluding Remarks :

Our College is permanently affiliated to University of Mumbai. The College offers 6 Under Graduate and one Post Graduate programme. Cross Cutting issues, relevant to professional ethics, gender equality, human values, environment and sustainability are integrated into the curriculum taught by the college; also these cross-cutting issues are dealt through various co-curricular and extra-curricular activities.

Continuous internal assessment and evaluation has resulted in outcome based education. The continuous internal evaluation of the students is carried through project works, assignment, class tests, tutorials and semester examination. Industrial visits, educational visits are also a part of the continuous internal evaluation.

Conscious and continuous efforts for upgrading facilities and infrastructure are taken by the institution. A well maintained library, internet, computers and ICT tools are provided to the faculty members to facilitate teaching-

learning process. College has good students' support system and support services. Services like scholarship, financial assistance to economically weaker students, Career Guidance and Placement Cell, Sports Facilities, Grievance Redressal Cell, Students' Council, Alumni Association, College Magazines etc. are ways through which student's support system and services functions.

College believes in democratic and participatory method of governance. College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC) monitors the functioning of the College. The College functions in a decentralised manner, which is reflected in the democratic functioning of the staff and further delegation of authority through various committees.

Management ensures the democratic participation of all stakeholders in formulation and implementation of the action plans pertaining to academic and other important matters. The outcome is reflected in the success rate of students in the University examination and overall development of the students.

Students from different religions, regions and cultural identities form part of our college and coexist harmoniously without any discrimination, bias or preferential treatment to any group or community.

Our College works as per the ideology and philosophy of our Gokhale Education Society which believes in raising dignity of teaching profession and empowering professional competence among the students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :05</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																				
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 1736</p> <p>Answer after DVV Verification: 434</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																				
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>373</td> <td>499</td> <td>439</td> <td>469</td> <td>506</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>362</td> <td>457</td> <td>401</td> <td>415</td> <td>440</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</p> <p>Answer before DVV Verification:</p>	2022-23	2021-22	2020-21	2019-20	2018-19	373	499	439	469	506	2022-23	2021-22	2020-21	2019-20	2018-19	362	457	401	415	440
2022-23	2021-22	2020-21	2019-20	2018-19																	
373	499	439	469	506																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
362	457	401	415	440																	

2022-23	2021-22	2020-21	2019-20	2018-19
521	559	511	521	524

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
538	578	528	538	542

Remark : DVV has made changes as per the report shared by HEI.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	09	0	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	00	00

Remark : DVV has made changes as per the report shared by HEI.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	17	26	32	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	17	26	10	00

Remark : DVV has made changes as per the report shared by HEI.

3.4.3 Number of extension and outreach programs conducted by the institution through organized

forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	14	8	17	20

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
17	11	05	17	19

Remark : DVV has made changes as per the report shared by HEI.

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :

Answer After DVV Verification :5

Remark : DVV has made changes as per the report shared by HEI.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	3	3	13	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	03	10	04

Remark : DVV has made changes as per the report shared by HEI.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
25	02	7	18	26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	05	04	07	05

Remark : DVV has made changes as per the report shared by HEI.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9	1	0	2	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	0	2	0

Remark : DVV has made changes as per the report shared by HEI.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	8	19	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

6	8	19	1	1
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6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
24	24	24	24	24

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 55 Answer after DVV Verification : 58</p>